



Connecting with Us

1. After receiving your confirmation email from us, be on the lookout for a follow up “Webex Meeting Invitation” email from our Webex account, which is our web-conferencing software. If you prefer, follow the directions to add the event to your calendar. Make sure to keep this email because it includes your log-in information for our digital classroom.
2. We will also schedule a test connection about a week before our program in order to work out any bugs that may come up on either end. This will be scheduled at a date and time that is convenient for you.
3. **At our scheduled program time**, please click the link included in your “Webex Meeting Invitation” email labeled “join the meeting.”
4. This will take you to the Webex site where you will provide your name and email address you gave us on your reservation form. You are now connected with us!
5. Once you are in our classroom, click “Connect Audio and Video” and we will be able to begin class!

*If you need to use a different web-conferencing program, other than Webex, please contact us to make other arrangements.

Contact Information

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