



Vision Preparatory Charter School

Where College Begins in Kindergarten

Governing Board Meeting Minutes

Date: November 8, 2018

Governing Board Members	Present	Absent
Marvin Todd, Board Chair	X	
Carrie Carpenter, Board Vice-Chair	X	
Kurt Voldeng, Treasurer	X	
Henry Reaves, III		X
John Coates	X	
Duple Travillion		X
Lenita Patton-parent representative	X	
Other Attendees		
Tom Benton, School Director	X	
Sonja Jones, Dir. of Finance & Ops	X	
Dr. Megan Salemi, Principal	X	
Sheila Swartz, Cannon Wright Blount	X	
Stephania McCain, Operations Coordinator	X	

I. Call to Order & Opening Prayer	Call to Order: Marvin Todd Prayer: Carrie Carpenter	Time 6:04 pm																																
II. Approval of Meeting Minutes	Motion: Marvin Todd Second: Carrie Carpenter <table border="1"> <thead> <tr> <th>Member</th> <th>Aye</th> <th>Nay</th> <th>Abstain</th> </tr> </thead> <tbody> <tr> <td>Todd</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Carpenter</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Voldeng</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Reaves, III</td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Coates</td> <td>X</td> <td></td> <td></td> </tr> <tr> <td>Travillion</td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Patton</td> <td>X</td> <td></td> <td></td> </tr> </tbody> </table>	Member	Aye	Nay	Abstain	Todd	X			Carpenter	X			Voldeng	X			Reaves, III			X	Coates	X			Travillion			X	Patton	X			6:05 pm
Member	Aye	Nay	Abstain																															
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Carpenter	X																																	
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Reaves, III			X																															
Coates	X																																	
Travillion			X																															
Patton	X																																	
III. Public Comment	<i>No guests present</i>	Time																																

IV. Old Business / Updates	<p>a. Enrollment Update – Sonja Jones</p> <ul style="list-style-type: none"> ○ Current enrollment – 366 scholars; anticipating 5 new enrollments next week ○ Discussed implementation of operations dashboard to provide a monthly display of school demographic, attendance, and financial information. ○ Alumni Office Update- <i>Road to Middle School Fair</i> on Nov. 19th ○ Admissions Update-Grand opening of Parent Resource Center in January 2019. 	Time 6:10 pm
	<p>b. Academic/Personnel Update – Megan Salemi</p> <ul style="list-style-type: none"> ● Discussed Q1 DRA Results ● Strategies to improve TN Ready scores for upper school <ul style="list-style-type: none"> ○ Grades 3-5 are now departmentalized ○ Compare VP standards to TN Ready test blueprints ○ Align VP benchmarks with TN Ready test format 	Time 6:31 pm
V. New Business	<p>a. Financial Update – Sheila Swartz</p> <ul style="list-style-type: none"> ● Contracted services were over budget due to summer renovations (painting), chiller repair, plumbing, and HVAC. ● Administrative expenses over budget due to adjustments in liability insurance. 	Time 6:48 pm
	<p>b. Facilities Update- Tom Benton</p> <ul style="list-style-type: none"> ● Purchase offer resubmitted to SCS Board on 9-17-18 for \$500,000. Kurt Voldeng is currently working on financing for the building, maximum amount of \$1 million for purchase and transitional improvements (i.e. keys and roof). Goal is to keep mortgage payments at or less than our current lease payment. ● State of TN Facilities Grant application submitted on 11-2-18. Requested \$84,000. 	7:11 pm
	<p>c. Expulsion Update- Tom Benton</p> <ul style="list-style-type: none"> ● Thanks to our board members for their participation in the expulsion appeal. ● Expulsion appeal was approved; consequence reduced to a 10-day suspension. 	7:15 pm
	<p>d. Committee Assignments- Tom Benton</p> <ul style="list-style-type: none"> ● Expectations: no more than five committees; finance committee requires two board members; other committees require one board member; community members can help make recommendations but can't vote. ● Tom Benton will download board training materials needed 	7:16 pm
	<p>e. Addition of Board Members- Tom Benton</p> <ul style="list-style-type: none"> ● Marvin Todd sent Tom Benton a prospective board member; will schedule an interview. ● Other board members will send recommendations to Tom Benton. 	7:24 pm

VI. Adjournment & Prayer

Motion: Marvin Todd
Second: Kurt Voldeng

Time
7:26 pm

Member	Aye	Nay	Abstain
Todd	X		
Carpenter	X		
Voldeng	X		
Reaves, III			X
Coates	X		
Travillion			X
Patton	X		