



GRACE FELLOWSHIP

United Methodist Church

Lead Director of JH Ministry

Summary/Objective

Grace Fellowship seeks to be a house of prayer for all nations. (Is. 56:7) Student Ministry at Grace Fellowship exists to lead students to God's heart and launch them with His heart into the World.

Ministry Description

First and foremost, personally, the Lead Director of Junior High Ministry will seek to walk with God and cultivate a healthy personal/family life (these are most important and everything else is subordinate to these). Vocationally, the Lead Director of Junior High Ministry will seek to effectively represent Grace Fellowship and support all junior high student ministry functions of the church. This position reports to the Student Ministry Pastor.

Classification

Salary/Exempt

Roles and Responsibilities

ORGANIZATIONAL LEADERSHIP (40% OF ROLE)

- The Lead Director of Junior High Ministry is responsible for championing the big picture of junior high ministry and mobilizing student ministry staff and volunteers in accomplishing tasks and details. This includes leadership and development of Sunday morning "AM RUSH," 2 annual new-comer friendly "Front Door Events," a wide-reaching small group structure, a large annual junior high retreat, and point leadership of one student ministry summer mission trip.
- The Lead Director of Junior High Ministry also works alongside of the Student Pastor to bridge transitions between elementary and junior high as well as junior high and high school.
- The Lead Director of Junior High Ministry works alongside the Student Pastor to establish the junior high budget and ministry goals.

RELATIONAL LEADERSHIP(35% OF ROLE)

- Relationally lead the Associate Director of Junior High Ministry, core volunteers, and summer interns.
- Build and invest in junior high student leaders through the "cultivate" program. This is a group of students who have committed to leading their peers through example, living with integrity, and creating a welcoming environment in jh ministry.
- Mentor junior high students and volunteer leaders in taking their next steps with Jesus.

- Take point on “care calls” serving junior high students and their families. This might include hospital visits, getting new students involved, referring parents to recommended counselors, etc.
- Attend and actively participate in weekly student staff meetings, monthly all church staff meetings, and semi-annual church leadership meetings.

LEADERSHIP & TEACHING AT WEEKLY PROGRAMS (25% OF ROLE)

Be the point leader and primary teacher at AM RUSH, student leadership, Sunday night small groups, and the junior high small group that you lead. This involves choosing relevant topics, age-appropriate Bible exploration, and communicating in a clear and effective way.

TEAM EXPECTATIONS

- Fully participate as a member of the student ministry team.
- Attend and actively participate in weekly student staff meetings, monthly all church staff meetings, student ministry team retreats, and semi-annual church leadership meetings.

Success Criteria

In this role, successful ministry to junior high students includes

- a growing number of students and leaders involved in small groups,
- a wide student appeal
- an increasing number of student leaders, and
- Grace Fellowship continuing to have a reputation in the community for loving and investing in the lives of junior high students.

Salary & Benefits

The full-time salary will be commensurate with experience. Grace has a competitive benefits package, including paid vacation, church-paid health insurance for employees, long & short-term disability insurance, and a 401-K plan.

Working Hours

You are encouraged to develop a working schedule that maximizes both time with your family and productive time accomplishing the job. It is assumed that you will work a minimum of 40 hours per week and that ministry on Sundays counts as working hours.

Work Authorization

Employees must be authorized to work in United States under Federal requirements.

Other Duties

Note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.