

Thank you to all that were able to make it out to the July TEC Working Meeting last Thursday. For those who were unable to attend, we decided to take a slightly different approach at this meeting by doing a walkthrough of the engine lab and classroom to show the group our progress firsthand and discuss the remaining needs and action items. With that said, we did not go through a PPT, but I have attached a photo of the whiteboard in the classroom that we are using as a punch list and I will list out everything below that the partners can assist with. **If your organization is able to assist with any of the items below, please reach out to me ASAP.**

Action Items:

Short-Term (By Start of School – August 6)

- Lab vehicles delivered
- Items donated by partners delivered
- Secure use of forklift
- Safety Training PPTs (Any basic safety PPTs that your company may use at orientation, etc. that we can build into our introductory curriculum that you would be able to share)
- Help assembling work benches
- Help with moving large, heavy items from Trezevant to East (engines, cherry pickers, etc.)

Mid-Term (1-3 months)

- Partner shop visits for Mr. Ray and Field Trips (Mr. Ray would like to take some time to visit partner shops to get to know your operations/shadow as well as think about how we can plan field trips for the students)
- ***Ribbon-Cutting Ceremony***
 - **Scheduled for August 29 from 10am-12pm (Calendar invitation to follow soon)**
 - **Speakers needed from partners!**
 - **Attendance from working-level partners and their executive-level sponsors of TEC**

Long Term (3+ months)

- On-site partner training and presentations to students
- Coveralls for Year 2 students
- PPE & Consumables
- Reach out to legacy partners who are not currently engaged
- Grill for social/reward cookouts

Thank you again to Patrick Tarpley and Tri-State Truck Center for their generous \$5000 donation to the program on Thursday and to the team at Penske for delivering/mounting the engines to the stands last week! Also, thanks to David Lund and Summit for having the Isuzu and other items delivered Friday afternoon. And I don't want to forget Benjamin Dancy at Ryder for supplying all of the electrical line and air hose reels! After further discussion with Principal Brooks, we plan to get those hung this or next week! Finally, thank you to John Wacker and Snap-On for providing us amazing pricing on the work benches. They actually arrived this afternoon, so any help getting those assembled would be greatly appreciated!

Thanks.

SHORT TERM (SOS)	MID-TERM (1-3 MONTHS)	LONG TERM (3+ MONTHS)
<ul style="list-style-type: none"> * DEVELOP INTRO CURRICULUM: RUBRIC ^(July 16 - Aug 3) * TOOL ROOM KEYS ← (ASAP... BY JULY 18) * LIFTS REMOVED ← (JULY 12 - JULY 20) * ENGINES/STANDS/TOOLS DELIVERED ← (JULY 17-18) * SUPPLIES MOVED FROM TREZEVANT ← (2nd WEEK IN AUG) * IDENTIFY REMAINING MATERIALS, SUPPLIES, & TOOLS NEEDED * ⁽²⁾ WHITEBOARD & PROJECTOR & DOCUMENT CAMERA * LAB VEHICLES DELIVERED ← (JULY 16 - AUGUST 10) * ITEMS DONATED BY PARTNERS DELIVERED ← (JULY 16 - AUG 10) * CLASSROOM & LAB LAYOUT ← (JULY 12 - JULY 27) * CLEAN CLASSROOM & LAB * INSTRUCTOR TRAINING <ul style="list-style-type: none"> • REFRESHER ← (JULY 26) • SOFT SKILLS ← (AUGUST ?) • ISF 38L * REMOVE UNRELATED ITEMS FROM ENGINE LAB & CLASSROOM (JULY 23) * SECURE USE OF FORKLIFT <ul style="list-style-type: none"> • FROM TREZEVANT LOGISTICS? * REMOVE EXHAUST REEL IN LAB ← (JULY 12 - JULY 20) * REMOVE AVIATION SIMULATOR * CREATE CLASSROOM EXPECTATIONS * POWER TO OUTLETS IN CLASSROOM ← (JULY 16 - 27) * REMOVE OLD AIR LINES IN ENGINE LABS * ASSEMBLE TOOL BOXES & LAY OUT TOOLING ← (JULY 16 - 20) * ORDER BREAKFAST FOR TBC MEETING ON JULY 19 ← (JULY 15) * PREP FOR UOFM EXPO ON JULY 25 ← (JULY 18 - 24) * GO THROUGH CUMMINS TOOLS & DETERMINE WHAT WE DON'T NEED * 55 ENGINE LAB ← (JULY 18 - 27) (JULY 18) * SAFETY PPTs / TRAINING * REMOVE HANGING AIR LINE IN ENGINE LABS ← (JULY 18 - 27) 	<ul style="list-style-type: none"> * COVER CRATES IN ENGINE LAB * SET-UP TOOL ROOM * PARTNER SHOP VISITS FOR MR RAY & FIELD TRIPS * IDENTIFY TCAT DUAL - GOVERNMENT EXPECTATIONS/REQUIREMENTS * RIBBON - CUTTING CEREMONY <ul style="list-style-type: none"> • SCHEDULE • SPEAKERS • PRESS RELEASE / CONTACT GOV'T OFFICIALS & MEDIA • CATERING * WORK ON AIR & ELECTRICAL WIRE CONFIGURATIONS * PARTNER SIGNAGE * CAP OFF WATER SPIGOT IN ENGINE LABS ← (JULY 18 - 27) * MOUNT FIRE EXTINGUISHERS TO WALL IN ENGINE LABS & 'LOCKER ROOM' 	<ul style="list-style-type: none"> * LOOK INTO SKILLS USA * BUILD APPRENTICESHIP BOARD * PARTNER TEACHING/PRESENTATION PLANS * 55/IDEAL STATE PHOTOGRAPHY * FIELD TRANSPORTATION? ALTERNATIVES TRIP * COVERALLS FOR YEAR 2 STUDENTS * PPE & CONSUMABLES * REACH OUT TO LEGACY PARTNERS * GRILL FOR SOCIAL COOKOUTS
	<p>416-5250 Sheffield - forklift</p>	<div style="border: 1px solid black; border-radius: 15px; padding: 5px; width: fit-content; margin: 0 auto;"> <p>BENCHES SHIPPING:</p> <p>6' JULY 24</p> <p>8' AUG 7</p> </div> <p style="text-align: center; margin-top: 5px;">MICHAEL JONES 416-5050</p>
		<div style="border: 1px solid black; padding: 5px; width: fit-content;"> <p>ACTION ITEM OWNERS</p> <ul style="list-style-type: none"> * MR RAY * DARRIN * SCS/EAST H.S. * PARTNERS </div>