

## **FACILITIES TEAM MEMBER**

### **MISSION AND VISION**

Northside's mission is to connect unconnected people to Jesus Christ by connecting them to Christ, Community and their Calling.

Our desire for the Facilities Team at Northside is for it to be a team that is thinking both reactively to issues that come up, but also proactively by asking the question "How can we make this better?" This team works on special projects, maintains equipment, cleans, helps with the set up and turnover of rooms, and exists to serve the Church by helping make ministry happen.

Our vision for the Facilities Team Member is a team player who has a wide variety of contracting skills who is hungry and eager to serve the church with them under the leadership of the Facilities Director. This team member will help with general maintenance around the church, special improvement projects, cleaning, and more.

### **RESPONSIBILITIES**

#### **Facilities Maintenance: 40%**

Maintain the integrity and health of the Northside facilities through general maintenance, room setups, painting, grounds keeping, PM Schedules, Etc.

#### **Improvement Projects: 30%**

This can include building/construction projects, landscaping, equipment installation, etc.

#### **Cleaning: 20%**

Northside contracts a cleaning company for overall facilities cleaning, but the facilities team cleaning responsibilities include carpet extracting, concrete and tile polishing, trash emptying, spot cleaning, etc.

#### **Other Responsibilities: 10%**

The facilities director reserves the right to assign other duties as needs arise and priorities shift on the team and in the organization.

### **PURPOSE**

- Serve as a supportive team member of the Facilities Team alongside other skilled individuals
- React flexibly to changes while remembering that the Facilities Team exists to serve other ministries at Northside and help them make ministry happen
- Proactively ask "How can I help make this better?" when looking at facilities equipment, systems and structure
- Interface in a professional manner with contractors such as HVAC, Cleaning, Supplies, Etc

### **KEY ATTRIBUTES**

- Contractor skill set
- Hungry to make things better
- Team player
- Problem solver
- Lover of the local church
- Eye for excellence
- Honest and trustworthy
- Attention to detail
- Ability to work independently and finish work within deadline
- Ability to keep up with moderate physical demands

## **REQUIREMENTS**

This person needs to be a team player with a desire to see the church building and facilities cared for and valued. They need to possess a desire serve the church with their knowledge and skills while maintaining a hunger to make things better. The ideal candidate will have experience in a contractor setting where a variety of skills are used and/or in a large church/facility setting, with preference given to candidates with experience in general HVAC building systems. This position (as with most church staff positions) has some weekends and evenings involved.

### ***3-C Faithfulness:***

This is our holistic direction as Church leaders and lay leaders that we're committed to living out in our daily life. Expectations are everything and the Word leads us in this living.

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### **1. CHRIST**

"He is before all things, and in Him ALL THINGS hold together." Col. 1:17

- a. Identity – Physical, Mental, Emotional, Spiritual, Relational.
- b. Work
- c. Financial Generosity

### **2. COMMUNITY**

"They devoted themselves to the apostles' teaching and to the fellowship, to the breaking of bread and to prayer." Acts 2:42

- a. Weekend Gathering
- b. Life Groups

### **3. CALLING**

All of this is from God, who reconciled us to Himself through Christ and gave us the ministry of reconciliation." 2 Corinthians 5:18

"Each one should use whatever gift he has received to serve others, faithfully administering God's grace in its various forms." 1 Peter 4:10

- a. Embrace God's Ministry for me
- b. Serve Others with my Gifting

### ***Next Steps:***

*Interested candidates should submit:*

Cover letter and resume (including references)

***Email your complete package to:*** [apply@mynorthside.com](mailto:apply@mynorthside.com)