Site Survey For New & Existing Wall Pocket Systems

This multi-page form is to be completed for new installations of Wall Pocket Systems and when Hamilton Series Wall Pocket Systems will replace Recessed or Against-Wall Tables.

GENERAL INFORMATION

Date of Survey _____ **Survey Completed By** _____

Dealer Name _____ **Email** _____

School District _____ **District Address** _____

City _____ **State** ____ **Zip** _____

District Phone _____ **District Fax** _____

Survey Requested By _____ **Position** _____

School Name _____ **School Address** _____

City _____ **State** ____ **Zip** _____

School Phone _____ **School Fax** _____

School Contact Person _____ **Position** _____

Direct Phone _____ **Email** _____

Are prevailing wages required for installation of wall-pocket system? ☐ **Yes** ☐ **No**

WALL-POCKET SYSTEM INFORMATION

1. Who is manufacturer of existing units? _____

☐ **In Wall** ☐ **On Wall**

2. How many of each style wall pocket is there? (NOTE: This # includes pockets only.)

Single _____ **Double** _____ **Triple** _____ **Quad** _____ **Total # of Pockets** _____

3. What is frame color? _____

4. What is type of flooring? ☐**Carpeting** ☐**Concrete** ☐**Linoleum** ☐**Sports Flooring** ☐**VAT** ☐**VCT** ☐**Wood** ☐**Age of Flooring?** _____ **Other** _____

Floor covering in front of and inside of pocket may need to be replaced or repaired after installation is complete.

5. What is bottom of the pocket sill plate? ☐ **Full** ☐ **Cut Out**

6. Does the finished flooring

☐ **Extend completely under pocket?** ☐ **Come flush with bottom of pocket sill plate?**

☐ **Come flush with top of pocket sill plate?**

In order to insure maximum product performance, new units must be installed square to the floor. Deviations may result in manufacturer's warranty to become null and void.

(Note: Some recessed pockets have a 1/8" bottom sill plate that is installed flush with finished flooring. If it is obvious floor is not level or appears uneven, bottom plate will not be flush with floor. This will result in poor performance. If this situation is evident, inform customer that installation will be based on condition of existing flooring.)

7. Using a 5' level, is floor directly under pocket level
from left to right? ☐ Yes ☐ No
from front to back? ☐ Yes ☐ No
If not, how much is floor unleveled (i.e. 1/8" to left)? _____

8. What type of wall will the pockets be attached to?
☐ Cement Block ☐ Concrete ☐ Paneling ☐ Plaster ☐ Sheet Rock
☐ Wood ☐ Other _____

9. How are the existing pockets installed to the wall?
☐ Bolted ☐ Cemented ☐ Nailed ☐ Welded ☐ Other _____

10. What obstructions exist? ☐ Electrical ☐ Plumbing ☐ Windows ☐ Other _____

Please provide details _____

NOTE: Are you aware of any buried/hidden electrical or gas lines? You may need to cut inspection holes into the cabinet mullions in order to inspect them for wires or pipes. The safety of your crew should be paramount.

11. Who is responsible for:
removal and disposal of old pockets, tables and benches? _____

removal and disposal of packing material? _____

12. Is there on-site parking? ☐ Yes ☐ No If no, what parking is available? _____

13. How close can delivery truck get to cafeteria to unload (in feet)? _____
Most Palmer Hamilton Wall-Pocket Systems are delivered with a 48' or 53' truck. Any additional, special, or unusual conditions may incur additional freight charges.

14. Is the cafeteria on the ground floor? ☐ Yes ☐ No If no, located where? _____

15. What are dimensions of delivery door access? _____ W x _____ H

16. Are there stairs between delivery area and cafeteria? ☐ Yes ☐ No If yes, #? _____

17. Are there any other obstructions that will inhibit or obstruct delivery or installation of product?
☐ Yes ☐ No
If yes, please describe (Note height of [if any] nearest obstruction):

_____

_____

18. Please provide any additional information and include photos of the area where the wall-pocket system will be installed. (Digital photos are preferred.)

_____

_____

19. Please indicate the amount of space available to use for wall pockets. (Length of Wall units to be placed against, and length of area to extend tables out from wall)

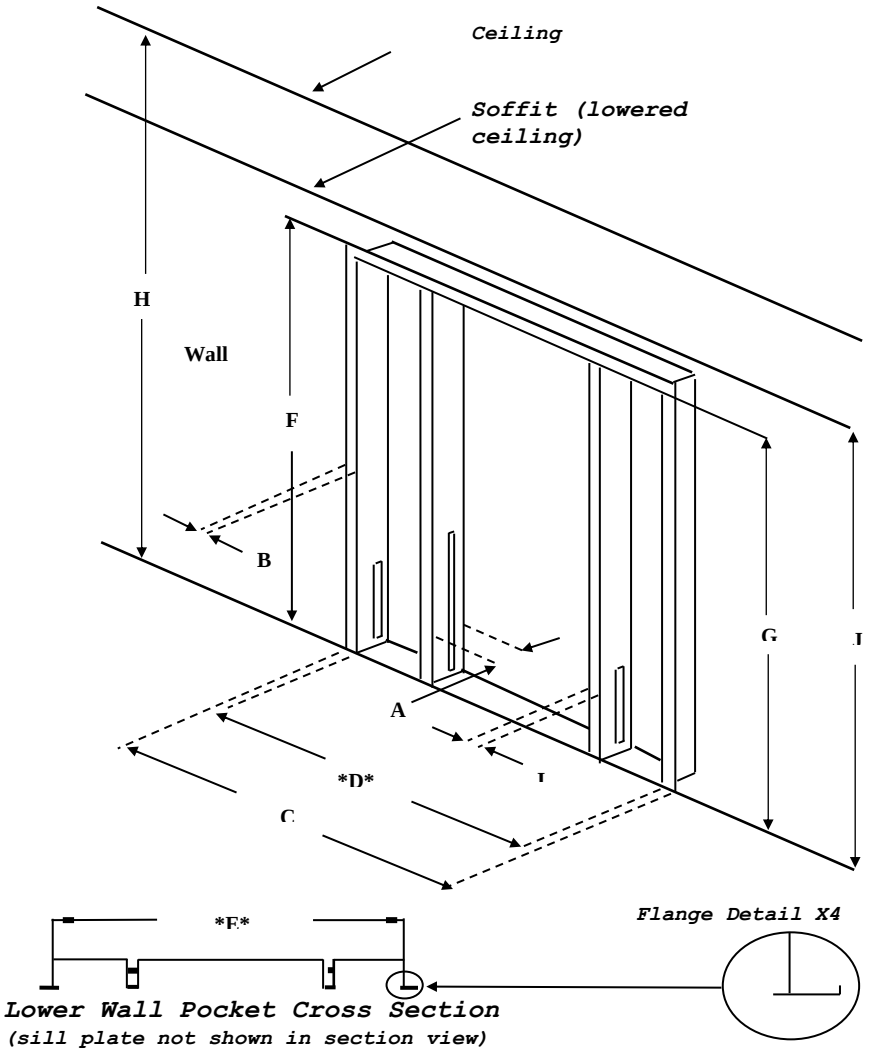
_____

_____

20. What are existing pocket dimensions (use pocket drawing below)?

A.	**Depth of Pocket**……	_____
B.	**Width of Flange**……	_____
C.	**Outside Width *(flange to flange)***……	_____
[1)]D.	**Inside Width *(right-hand to left-hand inside flange)*** ……	_____
[1)]E.	**Side Wall Width *(behind flange)***……	_____
F.	**Outside Height *(floor to top of flange)*** ……	_____
G.	**Inside Height *(floor to inside top of pocket height)*** ……..	_____
H.	**Floor to Room Ceiling** ……	_____
I.	**Mullion Width**……	_____
J.	**Is there a soffit?** ……..……	_____
[2)]K.	**Rough Opening Width** ……..……	_____
[2)]L.	**Rough Opening Height** ..……	_____

[1)]D&E widths are sometimes the same dimension in some wall pockets, with flange extending toward center of pocket. This possible scenario needs to be taken into consideration. [2)]No corresponding letters are currently found on drawing below.



DIGITAL PHOTOGRAPHS (*Please provide digital pictures of existing Wall-Pocket systems)*

21. Walls where pockets are located (please provide pictures of ALL walls with pockets).

22. Pocket detail:

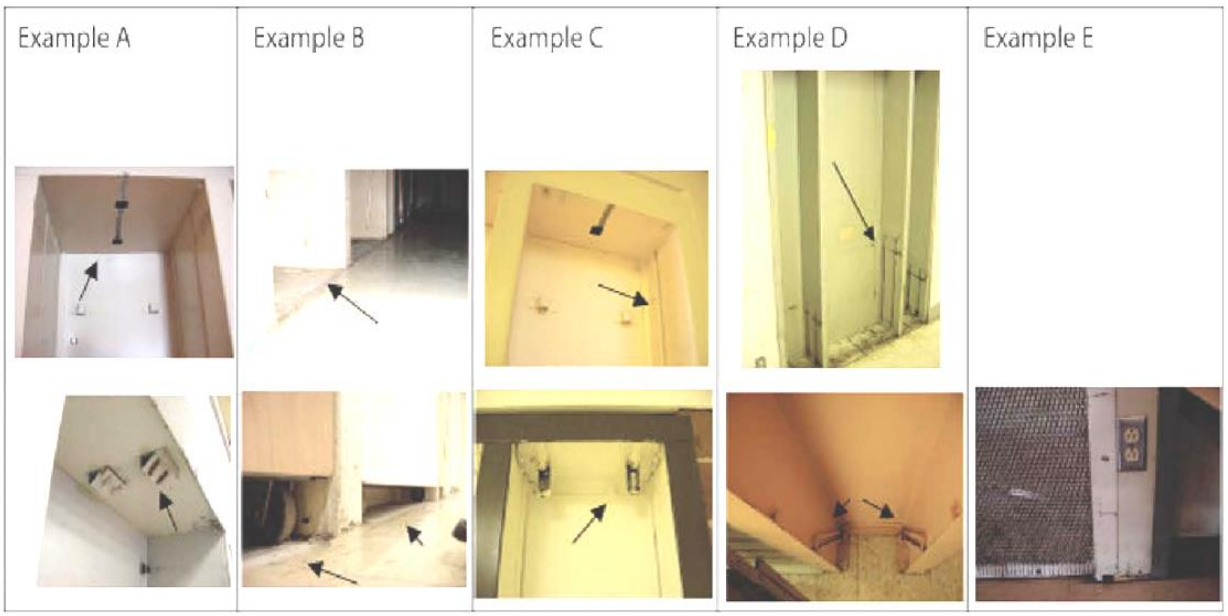
A. Hinge Lock (picture of top of pocket)

B. Sill Plate to Floor Transition (picture of bottom of pocket)

C. Fasteners (bolts, nails, cement rods, etc.)

D. Pocket Track Slot

E. Any condition that would interfere with the installation of the units.



23. Existing Table and Bench dimensions:

A. Table Dimensions …… _____L x _____W x _____H

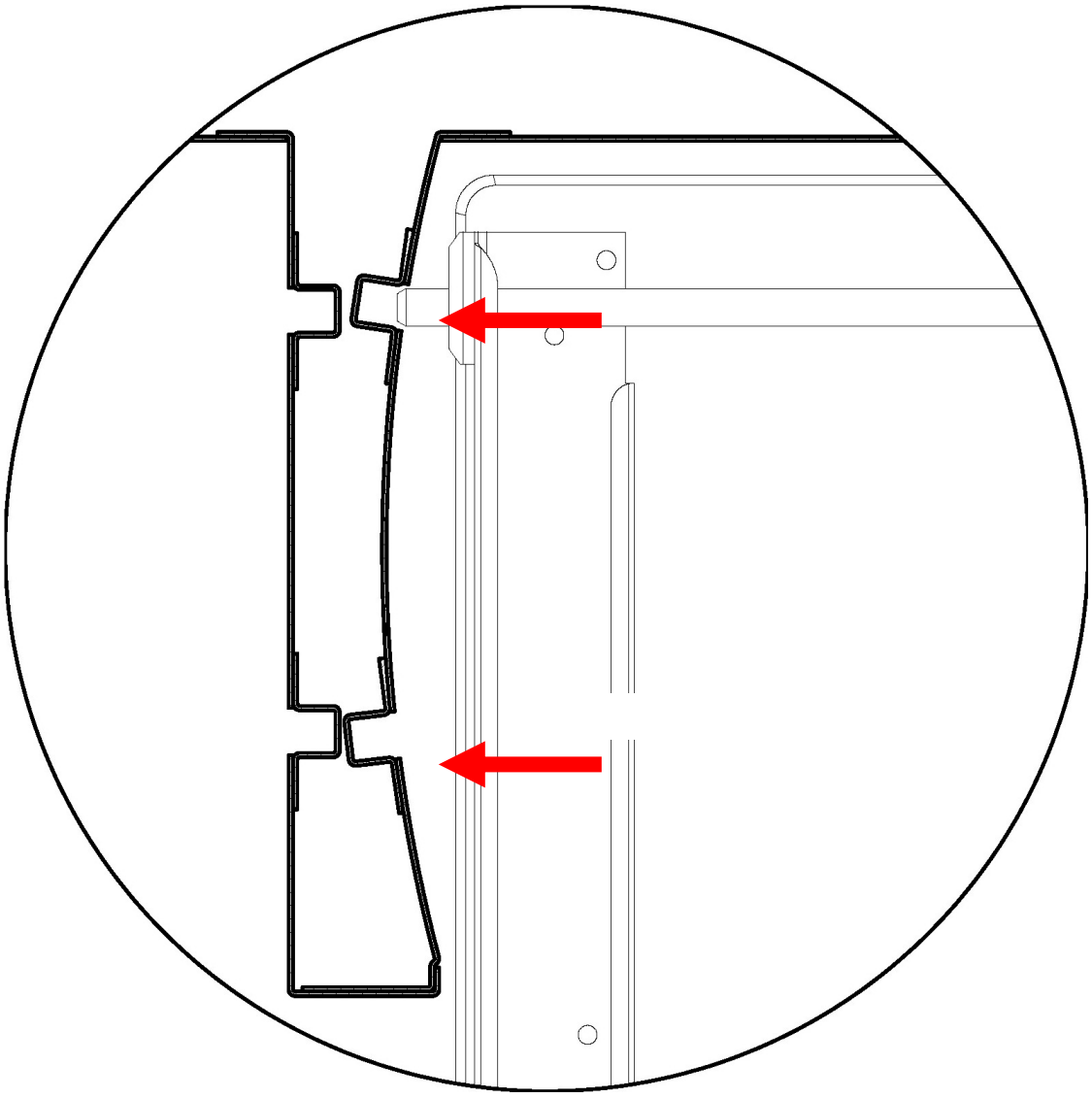
B. Bench Dimensions …… _____L x _____W x _____H

C. Pocket Table Opening Width ……_____L x _____W x _____H

D. Pocket Bench Opening Width …….. _____L x _____W x _____H

24. **This diagram shows where you need to check if the pins in the table are making a connection with the slots in the mullion wall (at red arrows). If mullion is distorted, there may be a problem with the pins connecting and holding. By using a square or a straight-edge, verify that the 90° angle still exists.**

Does 90° angle still exist? ☐ **Yes** ☐ **No**



25. **Miscellaneous (please note any other important information):**

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