

**BETHEL UNIVERSITY  
OFFICE OF THE REGISTRAR  
ACADEMIC CALENDAR  
2018-2019**

**FALL SEMESTER, 2018**

August 20 .....	Classes Begin
August 24 .....	Last Day to Register or Add Classes
August 28 .....	Convocation
September 3 .....	Labor Day Holiday
September 30 .....	Applications for December Graduation Due
October 10 .....	Mid-Point of Semester
October 11-14.....	Fall Break
November 2 .....	Last Day to Drop A Class
November 22-25 .....	Thanksgiving Holidays
November 30.....	Last Day of Classes
December 3-7 .....	Final Examinations
December 8 .....	Commencement

**SPRING SEMESTER, 2019**

January 7 .....	Classes Begin
January 11 .....	Last Day to Register or Add Classes
January 21 .....	Martin Luther King Jr. Holiday
February 18 .....	Applications for May Graduation Due
March 1 .....	Mid-Point of Semester
March 4-8 .....	Spring Break
March 22 .....	Last Day to Drop a Class
April 19.....	Easter Holiday
April 26 .....	Last Day of Classes
April 29 – May 3 .....	Final Examinations
May 4 .....	Commencement

**SUMMER SESSIONS, 2019**

June 3 .....	First Session Registration & Classes Begin
June 5 .....	Last day to register or add classes (First Term)
June 6 .....	Applications for August Graduation Due
June 6 .....	“W” grades begin for First Term classes dropped
June 14 .....	Last day to drop a class (First Term)
June 28 .....	Last day to remove “I” grades for Spring Semester and First Session Ends
July 8 .....	Second Session Registration & Classes Begin
July 10.....	Last day to register or add classes (Second Term)
July 11 .....	“W” grades begin for Second Term classes dropped
July 19 .....	Last day to drop a class (Second Term)
August 2 .....	Second Session Ends
August 3.....	Commencement

## SEMESTER CALENDAR FALL SEMESTER, 2018

13 August		Syllabi Due (Academic Dean's Office) Course Audits Due (Associate Academic Dean's Office)
16 August		Freshman Orientation Begins
20-24 August		Drop/Add Period & Late Registration
20 August	8:00am	Classes Begin
24 August	4:30pm	Last day to add a course to class list (Registrar's Office)
27 August – 2 November		Courses dropped receive "W" grade (Registrar's Office)
27 August		Office Schedules due (Academic Dean's Office)
28 August	11:00am	Opening Convocation (176 <sup>th</sup> Year)
31 August		Faculty Load Reports and Professional Development Plans due (Academic Dean's Office)
3 September		Labor Day Holiday
7 September		3-Week At-Risk Reports Due
11 September		Spring Semester Schedule Recommendations Due (Registrar's Office)
14 September	4:30pm	Last day to remove "I" grades from Summer Semester
28 September		6-Week At-Risk Reports Due
30 September		Applications for December Graduation due (Registrar's Office)
2 October		Spring Schedule Finalized
5 October		Mid-Point of Semester
11-14 October		Fall Break
19 October		9-Week At-Risk Reports Due
22 October – 2 November		Spring Semester Early Registration
2 November	4:30pm	Last day to drop a course (Registrar's Office)
5-9 November		Student Evaluation of Instruction
22-25 November		Thanksgiving Holidays
30 November		Last Day of Classes
3-7 December		Final Examinations
7 December		Fall Semester 2018 ends
8 December		Commencement

## EXAMINATION SCHEDULE FALL SEMESTER, 2018

<u>CLASS TIME</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>
MWF/MW/W/F 12:00, 12:30	Monday	12/03	9:00am – 11:00am
M/MWF/MW/W/WF/F 9:00	Monday	12/03	12:30pm – 2:30pm
T/TTH/TH 9:15, 9:30	Monday	12/03	3:30pm – 5:30pm
MWF/MW/WF/M 11:00	Tuesday	12/04	9:00am – 11:00am
T/TTH/TH 2:15, 2:30, 3:00	Tuesday	12/04	12:30pm – 2:30pm
T/TTH/TH 1:00, 1:30	Tuesday	12/04	3:30pm – 5:30pm
MWF/M-F/M/MW/WF/W/F 8:00	Wednesday	12/05	9:00am – 11:00am
M-F/M/MWF/W/WF/MW 10:00	Wednesday	12/05	12:30pm – 2:30pm
M/T/WTHF/MW/W 4:00, 4:15, 5:00, 5:30	Wed	12/05	3:30pm – 5:30pm
M/W/MW/MWF/WF/F 1:00	Thursday	12/06	9:00am – 11:00am
TTH/TH/T 8:00	Thursday	12/06	12:30pm – 2:30pm
M/MW/W/MWF/F 2:00, 2:30, 3:00	Thursday	12/06	3:30pm – 5:30pm
T/TTH/TH 12:00, 12:30	Friday	12/07	9:00am – 11:00am

**Note:** Final examinations for all evening classes not listed above will be held on the day and time for each class during the week of December 3 - 7.

While an individual student may reschedule a specific exam time with his/her professor, no faculty member may reschedule an ENTIRE class exam time without PRIOR clearance from the Academic Dean.

## SEMESTER CALENDAR SPRING SEMESTER, 2019

31 December		Course Syllabi due (Academic Dean's Office) Course Audits due (Associate Academic Dean's Office)
7 January	8:00am	Classes Begin
7 - 11 January		Drop/Add Period & Late Registration
11 January	4:30pm	Last day to add a course to class list (Registrar's Office) & Spring Semester registration closes
21 January		Martin Luther King, Jr. Holiday
14 January - 22 March		Courses dropped receive "W" grade (Registrar's Office)
14 January		Office Schedules due (Academic Dean's Office)
18 January		Faculty Load Reports due (Academic Dean's Office)
25 January		3-Week At-Risk Reports Due
29 January		Summer & Fall Semester Schedule Recommendations Due (Registrar's Office)
1 February	4:30pm	Last day to remove "I" grades from Fall Semester (Registrar's Office)
15 February		6-Week At-Risk Reports Due
18 February		Applications for May Graduation Due (Registrar's Office)
19 February		Summer/Fall Semester Schedules Finalized
1 March		Mid-Point of Semester
4 - 8 March		Spring Break
8 March		9-Week At-Risk Reports Due
22 March	4:30pm	Last day to drop a course (Registrar's Office)
25 March - 5 April		Summer & Fall Semesters Early Registration
19 April		Easter Holiday - Good Friday
1 - 5 April		Student Evaluation of Instruction
26 April		Last Day of Classes
29 April - 3 May		Final Examinations
3 May		Spring Semester 2019 ends
4 May		Commencement

## EXAMINATION SCHEDULE SPRING SEMESTER, 2019

<u>CLASS TIME</u>	<u>DAY</u>	<u>DATE</u>	<u>TIME</u>
MWF/MW/W/F 12:00, 12:30	Monday	04/29	9:00am – 11:00am
M/MWF/MW/W/WF/F 9:00	Monday	04/29	12:30pm – 2:30pm
T/TTH/TH 9:15, 9:30	Monday	04/29	3:30pm – 5:30pm
MWF/MW/WF/M 11:00	Tuesday	04/30	9:00am – 11:00am
T/TTH/TH 2:15, 2:30, 3:00	Tuesday	04/30	12:30pm – 2:30pm
T/TTH/TH 1:00, 1:30	Tuesday	04/30	3:30pm – 5:30pm
MWF/M-F/M/MW/WF/W/F 8:00	Wednesday	05/01	9:00am – 11:00am
M-F/M/MWF/W/WF/MW 10:00	Wednesday	05/01	12:30pm – 2:30pm
M/T/WTHF/MW/W 4:00, 4:15, 5:00, 5:30	Wed	05/01	3:30pm – 5:30pm
M/W/MW/MWF/WF/F 1:00	Thursday	05/02	9:00am – 11:00am
TTH/TH/T 8:00	Thursday	05/02	12:30pm – 2:30pm
M/MW/W/MWF/F 2:00, 2:30, 3:00	Thursday	05/02	3:30pm – 5:30pm
T/TTH/TH 12:00, 12:30	Friday	05/03	9:00am – 11:00am

**Note:** Final examinations for all evening classes not listed above will be held on the day and time for each class during the week of April 29- May 3.

While an individual student may reschedule a specific exam time with his/her professor, no faculty member may reschedule an ENTIRE class exam time without PRIOR clearance from the Academic Dean.