



# Veterinary Internship Program Application

## PERSONAL INFORMATION

Full Name \_\_\_\_\_ Nickname \_\_\_\_\_  
 Home Address \_\_\_\_\_ Apt # \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Email Address \_\_\_\_\_ Phone Number(s) \_\_\_\_\_  
 Are you 18 years or older? \_\_\_\_\_ Yes \_\_\_\_\_ No Date of Birth \_\_\_\_\_

## EMERGENCY CONTACTS

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_ (Other #) \_\_\_\_\_  
 Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone Number \_\_\_\_\_ (Other #) \_\_\_\_\_

## CURRENT EMPLOYMENT STATUS (Please check one) Full-time Part-time Other \_\_\_\_\_

If you are employed, please list your current employer below:

Company Name \_\_\_\_\_ Your Title \_\_\_\_\_  
 Brief Job Description/Related Experience \_\_\_\_\_

## EDUCATION

<u>Name of School</u>	<u>City, State</u>	<u>Graduate?</u>	<u>Major</u>	<u>GPA</u>
(High School) _____				
(College) _____				

Related Course Work? \_\_\_\_\_  
 High School/University Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

## INTERNSHIP OPTIONS Please check only *one* area.

- Pre Veterinarian Internship - Undergraduate
- Veterinarian Internship 1 – Between 1<sup>st</sup> and 2<sup>nd</sup> year of veterinary science
- Veterinarian Internship 2 – Between 2<sup>nd</sup> and 3<sup>rd</sup> year of veterinary science
- Clinical Rotation – Graduate 4<sup>th</sup> year science
- Vet Tech Internship  Externship/Job Shadow

## AVAILABILITY Please check the time of day and months you are available to participate each week.

<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
<input type="checkbox"/> Morning	<input type="checkbox"/> Morning	<input type="checkbox"/> Morning	<input type="checkbox"/> Morning	<input type="checkbox"/> Morning	<input type="checkbox"/> Morning	<input type="checkbox"/> Morning
<input type="checkbox"/> Afternoon	<input type="checkbox"/> Afternoon	<input type="checkbox"/> Afternoon	<input type="checkbox"/> Afternoon	<input type="checkbox"/> Afternoon	<input type="checkbox"/> Afternoon	<input type="checkbox"/> Afternoon

## MONTHS AVAILABLE

January  February  March  April  May  June  
 July  August  September  October  November  December

**INTERNSHIP QUESTIONS** (Please attach additional pages as needed)

1. Why are you interested in an internship at Nashville Zoo at Grassmere?
2. Do you have any previous related experience? Yes/No  
If yes, please describe your responsibilities. Include the organization name, location, and the date(s) of participation.
3. *College students seeing Level 1 or Level 2 participation:* Please describe your academic objectives for internship participation.
4. How did you hear about the Nashville Zoo Internship Program?

**INTERNSHIP WAIVER AGREEMENT**

This Waiver Agreement, made and entered by and between Nashville Zoo, Inc., 3777 Nolensville Pike, Nashville, TN 37211, herein referred to as "Nashville Zoo", AND \_\_\_\_\_

Name (please print)

The parties to this Agreement do hereby mutually recognize that Nashville Zoo does not provide Workman's Compensation or any other type of liability insurance to persons who are not actually employees of Nashville Zoo. Accordingly, persons such as Volunteers are not covered by Nashville Zoo for such forms of insurance.

*As a volunteer in an Animal Care service area, you may at some point need to ride on a John Deere Gator (similar to a golf cart). You must comply with the following rules at all times when on this moving vehicle:*

1. *Absolutely no horseplay on the vehicle.*
2. *Arms and legs must be kept in the vehicle at all times.*
3. *As a passenger, you must sit in the bucket seat at all times- never in the back of the vehicle.*
4. *Only paid Zoo staff members may operate the vehicle.*

*Through this permission form I agree that I will abide by the rules listed above and agree to on the John Deere Gators when necessary.*

*I understand that any divergence from the above rules will result in immediate dismissal from the program.*

Through this Waiver Agreement, the Intern does hereby knowingly release and hold harmless Nashville Zoo from any injury, accident, or damage sustained by the Volunteer while serving in such a capacity.

I authorize Nashville Zoo to use my name and photograph for education, public relations and marketing purposes related to Nashville Zoo.

**INTERNSHIP AGREEMENT**

A \$10.00 program fee is required upon placement (please do not enclose payment at this time) into the Internship Program, which will cover administration and training materials costs. If placed in the Vet Department, the Intern will also be responsible for paying for a TB test at a doctor or facility of his choice. For the welfare of the employees and animals, Nashville Zoo requires all Interns working in Animal Care departments to receive a TB test, and have it read negative, in order to work at the Zoo. In some areas, additional tests/inoculations may be required at the applicant's expense. If proof of negative TB testing is already available (dated within the last 12 months), please submit proof with application.

Interns at Nashville Zoo do not receive a stipend, nor is housing provided. There will be a mandatory orientation before Internship commences. Interns in Animal Care may be required to conceive of and execute a research project in the weeks they are in the program. They will be guided by a keeper-mentor in the department of their placement. Interns must abide by the code of conduct set out in the Program Handbook and Intern Agreement, including the Zoo's volunteer dress code, communication policies and commitment to assigned participation schedule.

I understand that acceptance as an intern is based on a combination of my skills and interests and the needs of Nashville Zoo. I realize that opportunities may not be available at any given time. I certify that the statements on this internship application are true and accurate. I understand that I will not be paid for my services as an intern.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

(Required for applicants under 18 years of age)

**Please return completed application with Cover Letter, Resume, and Two (2) Letters of Recommendation to:**

Nashville Zoo, c/o Katelyn Stafford  
3777 Nolensville Pike, Nashville, TN 37211



**BACKGROUND CHECK AUTHORIZATION**  
Required only if 18 years of age or older.

I authorize Nashville Zoo at Grassmere to obtain criminal history about me from my previous employers, schools and governmental authorities.  
I authorize my previous employers, schools that I have attended, and governmental authorities to disclose to the Nashville Zoo at Grassmere such information about me as the Nashville Zoo at Grassmere may request.

Print Name \_\_\_\_\_  
(First) (Middle) (Last) (Maiden)

Current Address \_\_\_\_\_  
(Street) (City) (State/Zip)

Previous Address \_\_\_\_\_  
(Street) (City) (State/Zip)

Date of Birth \_\_\_\_\_

Telephone Number \_\_\_\_\_ Gender (circle one) Male / Female

Signature \_\_\_\_\_ Date \_\_\_\_\_