

AVAILABILITY:

Winegardner Auditorium rental is a privilege of membership extended to Dixon Corporate members, Life Members, and members at the Sustainer level or higher. This benefit is nontransferable and rental is offered on a space available basis. Non-profits with 501c3 designation may be able to take advantage of special rates. The use of the Auditorium is not authorized for events where the primary purpose of the event is of a religious or political nature. Fundraisers, proms and other school-age dances, and sorority/fraternity formals and parties are not permitted. Wedding events cannot take place in the Auditorium or elsewhere inside the museum. The Dixon has the right to refuse any event not deemed appropriate for our venue.

CATERING: CFY Catering, chef-operator of Park & Cherry café at the Dixon, is given first right of refusal for all rental events, daytime or evening, in the Auditorium. Please speak to the Venue Rental Coordinator for additional information. CFY Catering can be contacted via:

- **Website:** <http://cfycatering.com/>
- **Phone:** 901-213-4514
- **Email:** catering@memphiseventgroup.com

CAPACITY:

- 250 standing reception
- 200 seated, theater-style
- Approx. 150 seated, round tables*

*150 seated is factoring on 15, 60" rounds tables with 10 chairs each, leaving the stage free of tables.

EQUIPMENT AVAILABLE:

The following list of equipment is available as part of rental. The equipment is the property of the Dixon and must be reserved in advance to ensure availability during your event. Additional equipment rental, such as linens, dishes, etc., is the responsibility of the party reserving the facility.

10	32 Inch Round Bistro/Tall Tables (non-adjustable; 43.5" high)
6	32 Inch Round Short/Seated-Height Tables (non-adjustable)
3	48 Inch Round Tables
8	60 Inch Round Tables
16	6 Foot Tables
6	8 Foot Tables
180	Banquet Chairs
1	Lectern with Microphone
1	Wireless/Lapel Microphone
1	Projector and Projector Screen

Wifi access (Network **DixonGardensGuest**, Password **art2grow**)

Rental covers use of the Winegardner Auditorium only; any event setup in the Mallory/Wurtzburger Galleries and/or Catmur Foyer must be approved in advance by the Dixon.

Updated 7/30/18