Wedding Policy

RESERVATION ACKNOWLEDGEMENT FORM
Second Baptist Church
Liberty, Missouri

I acknowledge that I have received and read the Second Baptist Church policies and that I understand and agree to abide within the terms and conditions set forth therein.

I further agree to be responsible for instructing those providing services for the wedding (the florist, photographer, videographer, and non-staff musicians) to likewise adhere to the applicable terms and conditions. Ignorance of these policies will not be considered an excuse for failing to abide by them.

NOTE: New policies may be in effect since your vendor(s) last performed services at Second Baptist Church. It is the responsibility of the Bride and Groom to provide all vendors with copies of our policies applicable to their services.
I understand that alcohol and tobacco are not allowed inside the church or on the properties outside at any time before, during or after the rehearsal and wedding. The officiating minister may refuse to perform a wedding at which a member of the wedding party is under the influence of alcohol. It is the responsibility of the bride and groom to see that all members of the wedding party are informed of this policy.

I understand that Second Baptist Church is a Christian organization and the ceremony performed will be done so by an ordained and licensed minister.

I UNDERSTAND THAT THE DATE AND TIME I HAVE SELECTED FOR MY WEDDING WILL NOT BE PLACED ON THE CHURCH CALENDAR, EVEN ON A TENTATIVE BASIS, UNTIL THIS FORM, PROPERLY EXECUTED, IS SUBMITTED WITH THE INITIAL WEDDING DEPOSIT. ALL PAYMENTS MADE AS PRESCRIBED BY THE SECOND BAPTIST CHURCH WEDDING POLICY ARE NONREFUNDABLE EXCEPT AT STATED WITHIN THE POLICY.

Scheduled Rehearsal Date: mm/dd/yy _____ _____ a.m. p.m.

Scheduled Wedding Date: mm/dd/yy _____ _____ a.m. p.m.

_____	_____	_____	_____
Signature of Bride	Date	Daytime telephone	Evening telephone

Bride's Parent's information Name:_____
Daytime Ph: _____ Evening Ph: _____

_____	_____	_____	_____
Signature of Groom	Date	Daytime telephone	Evening telephone

Groom's Parent's Information Name:_____
Daytime Ph: _____ Evening Ph: _____

Accepted and Approved by Second Baptist Church _____ _____
For Second Baptist Church Date