

Calvary Episcopal Church
Vestry Meeting Minutes
December 18, 2012
Crook Auditorium

Vestry Present: Gary Wilson, Alex Wise, Charles Shipp, Lucia Crenshaw, Brett Norman, Bob O'Connor, Drew Smith, Desi Franklin, Sam Cole, Dana Sue Percer, Clay Woemmel, Jerry Stiles, Hall Gardner, John Pruett and Rose Johnston.

Others Present: Reverend Chris Girata, Reverend Ben Robertson, Reverend Eyleen Farmer, Cap Pinkham, Peg Wahl, Brenda Johnson and Anne Percer.

Call to Order: Rev. Chris Girata called the meeting to order at 5:45 PM.

Opening Prayer: Rev. Eyleen Farmer opened the meeting with prayer.

Clergy Report: Rev. Chris Girata reported that Advent at Calvary has gone very well. The ten candidates for the 2013 vestry are excellent. The Bizarre Bazaar of odds and ends from Calvary's attics and closets was successful. The Disabled American Veterans will pick up the remaining unsold items from the bazaar. Beginning January 13, 2013 the choir will rehearse in the nave on Sunday mornings, the adult forum will be held in the Crook Auditorium, and the Great Hall will become Café Calvary, an informal gathering/social space for fellowship and welcoming newcomers. If this plan goes successfully, the choir will move to the third floor and the youth will move to a new space. The annual meeting of Calvary will be held on January 6. New vestry members will be elected with voting taking place all Sunday morning. Rev. Girata's sermon will serve as his annual report to the parish.

Treasurer's Report: Peg Wahl presented the financial report for November and the conservative projection of a \$95,000 deficit for 2012. This projected deficit is the result of the following: a \$50,000 accounting error in posting 2011 pledge income in 2012, personnel expense was \$15,000 over budget as a result of the timing of various staff changes that took place during 2012 and included some severance pay that was not budgeted, and a \$31,000 budget overrun from Buildings and Grounds related to air conditioning maintenance that was not budgeted.

To help maintain Calvary's financial health, the finance team will institute the following measures: tighter cost control with accountability by department heads, better accounting controls and reconciliations to ensure pledges are accounted for properly, and continued budget and finance meetings quarterly with emphasis on detailed review and analysis. The November treasurer's report was approved.

Budget and Finance Report: Hall Gardner presented the 2013 budget worksheet, the eighth version prepared by the Budget and Finance Committee. A surplus of \$29,000 from 2011 can be applied to the 2012 projected deficit, resulting in a

\$67,000 net deficit to be made up in 2013. The Vestry reviewed the budget which had a \$67,000 surplus, looking at revenues and expenses. After a lengthy discussion, the budget for 2013 was approved as presented. It was recommended that a Calvary Financial 101 be included in the Vestry Retreat for next year.

Senior Warden's Report: Gary Wilson presented the recommended slate of wardens for 2013 prepared by the outgoing vestry members: Alex Wise (Senior Warden), Hall Gardner (Junior Warden), Bob O'Connor (At Large), Peg Wahl (Treasurer), a first year warden to be elected from the new class of vestry members, and a clerk that will be chosen from the group of vestry members that are not elected at the parish meeting on January 6. This recommended slate will be presented to the new vestry for discussion and a vote at their first meeting on January 15. Gary thanked Hall Gardner for his work on the budget, all the vestry for their work in 2012 and the outgoing vestry members for their service to Calvary over the last 3 years.

Adjournment: Rev. Girata adjourned the meeting at 7:34 PM.

Respectfully submitted,

Lucia Crenshaw, Clerk