

Calvary Episcopal Church
Vestry Meeting Minutes
May 13, 2014
Crook Auditorium

Vestry Present: Charles Shipp, Leslie Smith, Rose Johnston, Alison Boeving, Hall Gardner, Clay Woemmel, Raymond Spence, Bob O'Connor, Nicky Hitching, Allison Parker, Tom Chambers, David Leigh, Mike Nelson, Terre Sullivant

Others Present: Rev. Chris Girata, Jan Elam – facilitator of Mutual Ministry Review

Call to Order: Rev. Chris Girata called the meeting to order at 5:30 p.m.

Opening Prayer: Rev. Chris Girata opened the meeting with prayer.

Approval of Minutes: The minutes from the April 15 vestry meeting were approved.

Old Business: Calvary Place has committed to increasing monthly rent paid to Calvary Church based on an allocation of the utilities and occupancy of the building. A formal lease agreement will be drawn and signed when the Parish Administrator is back from maternity leave.

New Business:

A motion passed unanimously recommending Hester Mathis to be ordained as a deacon.

A motion passed unanimously to accept the resignation of Tom Chamberlain from the vestry due to his acceptance of a job in Austin TX. Resignation letter attached.

Notice will be given to the congregation that the next vestry meeting will include an election to replace the vacant vestry position.

Mutual Ministry Review:

Opening comments included noting that all the areas identified during the search process, profiling, strategic planning and focus groups are still important. One area that requires more defining is related to how “bad news” is communicated to the congregation. A small group will be formed to study this area further. Best practices should be developed around notifying the congregation of: clergy resignation, staff resignations and major maintenance expenditures.

Jan Elan explained the process and that the following areas would be reviewed:

1. Rector characteristics: decision making / open dialogue / preaching
2. Faith Formation: Adult / Children & Youth
3. Inheritance

4. Communication
5. Small Groups

Areas needing further discussion are:

- Calvary's identity / culture of Calvary;
- Youth Minister role and responsibilities;
- Clarify how Parrish business is disseminated to the congregation;
- Small Groups – how to form groups with purpose and boundaries.

Adjournment: The meeting was adjourned at 7:00 p.m.

Respectfully submitted,
Hall Gardner (on behalf of Celeste Herburger)