

Calvary Episcopal Church
Vestry Meeting Minutes
June 17, 2014
Crook Auditorium

Vestry Present: Charles Shipp, Leslie Smith, Alison Boeving, Hall Gardner, Clay Woemmel, Raymond Spence, Nicky Hitching, Allison Parker, David Leigh, James Dowd, Terre Sullivant

Others Present: Rev. Chris Girata, Rev. Ben Robertson, Rev. Eyleen Farmer, Celeste Herburger

Call to Order: Rev. Chris Girata called the meeting to order at 6:00 p.m.

Opening Prayer: Rev. Eyleen Farmer opened the meeting with prayer.

Approval of Minutes: The minutes from the May vestry meeting will be submitted for approval at the August vestry meeting.

Treasurer's Report: Hall Gardner presented the income statement through May, which shows that finances are where they should be at this time. The treasurer's report was approved.

Working Group Reports:

Administration: Team Leader Hall Gardner announced that Gary Wilson, head of the Budget and Finance Committee, will meet with his committee on Sunday, June 21. Katie Owen will return from maternity leave in July, but the committee will start discussions in her absence. Peg Wahl will be a part of the committee but will roll off as Treasurer after more than decade of service.

Hall re-capped areas of focus for Calvary, determined by our recent MMR. They include:

Clarification of Calvary's Identity and Culture (ongoing effort)

Youth Minister's Role and Responsibilities (Chris will define and communicate)

Clarification of how parish business is communicated to the parish (Terre Sullivant will help to define and compile written policies/procedures surrounding this issue. Vestry members and clergy members agreed that it will be extremely helpful to have processes that Calvary will follow in writing, making them less subjective and giving us something to circulate and to refer to when communication needs arise.)

Hall reported that the second goal of the Vestry that was set at the onset of the year (the first goal being to complete MMR) was to work with the Personnel Committee to make sure that there are job descriptions in place for everyone on the Calvary staff. Meg Crosby has completed much of this work, and the project should be completed in the next two months.

Lastly, Hall announced that a balance sheet is being prepared and should be ready to present at the August vestry meeting.

Formation: Team leader Allison Parker announced that our new Youth Minister, Kayla Bartosch, arrives on July 20th. Allison asked vestry members to do all that they can to fully support Kayla and to actively engage in her ministry. Chris reported that he will identify parameters and will set goals for her ministry. Rev. Ben Robertson announced that there will be a party to welcome Kayla at 5pm on August 10th at the home of Katy and Bailey Leopard. Kayla will also attend the August vestry meeting.

Ministry: Rev. Eyleen Farmer reported that Calvary's pilot project at Annunciation is going well. Calvary members are participating in four care teams (two headed by Calvary) who tend to the herbs and gardens. Betty Jo Dulaney, Terri Purvis, and Harriet McFadden are among the Calvary members tending to the bees. The goal is to harvest both honey and herbs to benefit Thistle Farms.

Eyleen reported that the Outreach Grant Committee (members are Lucia Crenshaw, Chris Girata, Carissa Hussong, Bailey Leopard, Harriet McFadden, Nicole Seltzer, and Eyleen Farmer) recommends Calvary's awarding the Samaritan Counseling Center a total of \$10,000.00 for calendar year 2014. Brooks Moneypenney communicated with the committee that someone at Calvary told Samaritan that they would receive \$10,000.00 in 2014 and that they are counting on the funds, without which they would have to close. The committee feels that it is important to honor the commitment that was made by an unknown Calvary staff member or parishioner, but the committee has made it clear to the Samaritan Counseling Center that it should not rely on Calvary's funds after the 2014 calendar year. Discussion about the viability of Samaritan Counseling Center ensued. Eyleen added, while we hope that Samaritan is able to strengthen and grow their ministry, that if they do decide that they are no longer viable it will not be because we did not provide support. Chris emphasized that this 2014 grant includes clarity about Calvary's support in the future. Chris added that our hope is to invest in our community where we may also participate in ministry efforts with the organizations we support and to be able to grow along with those organizations.

Governance Committee: Chris reported that the governance committee has received answers from ten churches in response to our questionnaire about their governance practices. No one process stood out as a recommended process. Though our process is sound, the committee will continue to consider what improvements can be made in accordance with parameters set by the diocese. Mike Nelson plans to present a very thorough process recommendation, in order to let the vestry custom our process from that recommendation. Changes would not need to be changes to vestry bi-laws, simply additions.

Clergy Reports:

Rev. Ben Robertson: Ben announced that summer formation has included wonderful presentations for adults in our Model for Healthy Living series and for children and youth in Jungle Safari VBS-style Sunday School and a combination of Bible Study and Service for EYC. Ben also said that kickball in the park for EYC was great fun. Ben reminded the vestry that Adult Formation in the fall will offer two tracks: a Bible Reading Challenge with a series of speakers and various teachers on Sunday mornings, as well as offerings on different areas of applications. ACF is considering several different Bible-reading curriculums; their report and recommendation will follow. Wednesday nights in the fall will continue to offer the Journey Class and two Family Sanctuary groups. Chris added that the Journey class will also serve as

confirmation preparation and new member orientation. Chris announced that Bishop will visit and confirm on the second Sunday of January instead of on All Saints Sunday.

Rev. Chris Girata: Chris reported that Katie Owen will return to work the week of July 6th and that the Development Committee has been hard at work. Lee Duncan will co-chair our annual giving campaign with Scott Crosby. The committee continues to work on better developed planned giving, honorariums, and memorials. Annual giving continues to be the most important arm of our development, and having volunteers commit to two years of co-chairing and chairing annual giving will allow each campaign to be stronger and more fluid from year to year. The committee plans to plant seeds this fall for an arts/friends of music giving program, and estate gift planning will begin to be incorporated into pastoral care.

In order to better define the culture and identity of Calvary, Chris has contracted with a local journalist, John Minervini, to do monthly pieces for The Chronicle. The hope is that after twelve meaningful articles the parish will see how we are impacting our community. This clarity will likely help our annual giving campaign, as well as help newcomers find out what Calvary is about.

Chris confirmed that there will not be a vestry meeting in July.

New Business: Chris reported that he has accepted the resignation of Tom Chamberlain. When a member of the vestry leaves, the vacant spot may be filled by a majority vote of the vestry. This was published in The Chronicle, and no candidate was proposed. Terre Sullivant nominated Celeste Herburger. Allison Parker seconded the nomination. Charles Shipp moved that Celeste Herburger be accepted by acclamation. The vestry voted unanimously in favor of Celeste Herburger.

Charles Shipp moved to approve Recommendation #1 from the Outreach Grant Committee, to award the Samaritan Counseling Center a total of \$10,000.00 for calendar year 2014. Leslie Smith seconded the motion. The motion passed.

Recommendation #2 from the Outreach Grant Committee was tabled. Hall will follow up with Carissa Hussong to clarify the recommendation.

Adjournment: The meeting was adjourned at 7:23 p.m.

Respectfully submitted,
Celeste Herburger