

Vestry Meeting Minutes
September 22, 2015
Calvary Episcopal Church – Crook Auditorium

Vestry Present: Julie Bethell, Alison Boeving, James Dowd, Jan Gwin, Claudia Haltom, Celeste Herburger, David Leigh, Allison Parker, Donovan Smith, Leslie Atwood Smith, Raymond Spence

Others Present: Rev. Chris Girata, Rev. Paul McLain, Katie Owen, Catie Thacker

Call to Order: Rev. Chris Girata called the meeting to order at 6:10 p.m. and Rev. Paul McLain opened with a prayer.

Approval of Minutes: The approval of the August minutes was postponed till the October Vestry Meeting

Treasurer's Report:

Katie Owen presented the income statement. Calvary is currently ahead of plan. The income statement is under budget on expenses and ahead of plan on revenue. This is due to receiving pledges earlier than expected as well as the receiving of non-pledged gifts. \$30,000 in revenue will go to the cost of having had to replace the A/C on the 4th floor. The treasurer's report was approved.

An annual housing allowance was approved for the Rev. Paul McLain.

**Working Group Reports:
Formation**

Julie Bethell: Julie reported that Matt Seltzer and Jan Elem are now the co-chairs of the Adult Christian Formation.

Ministry

Claudia Haltom: Claudia reported that her group is working on finalizing the ministry grid. She asked the vestry to review it for any changes that needed to be made. She plans on making those changes in the coming week and getting the grid published as a working document for the church.

Administration

Jan Gwin: Jan reported that ECF is hard at work. The discernment committee for the capital campaign is already working on a wish list for ECF. The parish will have input in the future through two meetings as well as an online survey. ECF also has a planned giving expert, Jim, working on planned giving. The administration group is looking into raises and/or bonuses for the staff and clergy. They would like to have something to report at the October or November meeting. Donovan Smith has been researching on how to increase membership. Social media was mentioned as a good option to research.

Warden Reports:

Leslie Atwood Smith: Leslie reported the list for vestry candidates that the nominating committee formed for the upcoming vestry elections. Candidates are Chris Bird, Margaret Craddock, Camille Gamble, Tony Graves, Gayle Harrell, Palmer Jones, Sarah Squire, and Hank Word. Five new vestry members will be elected from this slate of eight.

Clergy Reports:

Paul McLain: Paul reported that he is getting to know the different formation groups. He has been attending several different programs, including a parents meeting for our youth. He is meeting the Adult Christian Formation group soon to start planning for next year.

Chris Girata:

Chris reported on the following:

1. Pledge season has begun. This year we are asking everyone to “choose Calvary”. There will be six pledge parties during the first half of October. Invitations have gone out.
2. ECF and the discernment committee are going through the building and grounds to see what projects can be done. We have gotten traction on buying Columbus Park.
3. We are currently planning a large planned giving campaign with the help of ECF. Chris will meet with many people individually. On January 24th there will be a formation event for planned giving. Jim from ECF will be at this event.
4. October 24th is Lobsterpalooza. Chris is hoping this becomes a large annual fundraiser for our community ministries. There will activities for the kids, with kid-friendly meal options. Football games will be streamed in Crook Auditorium. All the proceeds this year will go to Room in the Inn.
5. All Saints Day Sunday service will be November 1st. We will have a six piece orchestra. A rededication of the columbarium will be done. There will also be a festive celebration in the Great Hall.
6. Eighty adults are going through the Discovery class this fall.
7. Paul McLain and Kristen Lensch are looking into options for a third service and how that will look.
8. Vestry goals were discussed and noted what can be completed before the end of the year.

Adjournment: Rev. Chris Girata adjourned the meeting at 7:17 p.m.

Respectfully submitted,
Catie Thacker