

**Vestry Minutes**  
Tuesday, September 20, 2016  
Calvary Episcopal Church

**Present:** Terre Sullivant, Fred Piper, Palmer Jones, Julie Bethel, Nicky Hitching, Claudia Haltom, Celeste Herburger, Raymond Spence,

**Not-Present:** Margaret Craddock, Chris Bird, Sarah Squire, Jan Gwin, Tony Graves, Donovan Smith, David Leigh

**Clergy, Staff, Other Guests:** Buddy Stallings, Paul McLain, Neil Raman, Katie Owen, Hall Gardner, Hilary Chipley, Emily Smith, Kayla Bartosch

**Call to Order**

Rev Buddy Stallings called the meeting to order and Paul McLain opened with a prayer.

**Room In The Inn Report**

Emily Smith gave a report on Room in the Inn, a growing and successful ministry that is entering the third season at Calvary. The 2016-17 season of RITI is 21 Sunday nights from November 2016 to March 2017. Calvary will be hosting 12-15 guests with priority given to women and children. Calvary was the first downtown church, but now two other churches also host guests on Sunday nights. Betty Jo Delaney and Emily Smith are co-coordinators. They are currently trying to grow volunteer base outside of the 15-20 Calvary members and 7-10 non-members. Volunteer opportunities range from snack drop-off to meal prep to Monday morning clean up. Volunteering does not mean having to stay overnight. Please invite members of whatever Calvary groups you participate in to sponsor and volunteer for a night. Volunteers can sign up via SignUp Genius.

**Children & Youth Report**

Hilary Chipley distributed the parent packet that was sent out at the beginning of the formation season. 23 kids participated in the inaugural Art Camp.

Kayla Bartosch spoke about how the young adults were engaged to teach the 5<sup>th</sup> and 6<sup>th</sup> grade formation classes. Typically, students become disengaged after the 6<sup>th</sup> grade year and Kayla believes that by separating these grades into their own classes and having them taught by young adults, we will keep more of these children engaged.

A chart of the hours devoted to children and youth was distributed that shows how the hours available to the children and the attendance has been increasing since 2013.

Hilary also encouraged Vestry members to sign up to attend one of the Confirmation classes in order to give the confirmands more exposure to the Vestry and other adults within the Parish.

### **Approval of Minutes**

A motion to approve the minutes of August's Vestry meeting was made by Terre Sullivant and seconded by Claudia Haltom. The motion carried unanimously.

### **Treasurer's Report**

The Treasurer's Report for July was presented by Katie Owen. Plate receipts are in line with history and have not diminished as expected. A directed gift was received to place flat screens around the Parish in various key locations. These screens will have dynamic messages. Several other directed gifts have been received including the Frederick Douglas play. Events income and expense continues to exceed budget due to additional events here at the Church.

Currently the parish is in a very strong cash position, but over the next two months, \$86,000 from last year's surplus will be spent on boiler replacement. This work will be completed before Thanksgiving.

Stewardship Campaign is kicking off. The Parish will be receiving invitations to one of several neighborhood stewardship parties.

Hall Gardner says investigation of financing for the renovations at Grizzlies' Prep has begun. Outside sources and the endowment are being considered.

### **Search Committee Report**

Hall Gardner says the parish profile document has been finalized; however, the Diocese had several questions about the content of the document. Due to these concerns by the Diocese, some of the content with regard to the more recent history has been "toned down." The finalized content has been turned over to a design firm to add some flair, with an estimated delivery of 2-3 more weeks. Next up is an OTM profile that will be published by the Diocese in conjunction with the publishing of the full profile on the Calvary website. Search Committee is moving forward with defining the policies and procedures of the committee. An OTM listing for any candidates that we have already received information on has been requested from the Diocese but has not yet been disseminated to the Search Committee.

### **Working Group Reports**

Administrative Group report was presented by Terre Sullivant. The Compensation Committee has reviewed the list of staff and compensation and has forwarded their recommendations to the Budget and Finance Committee for inclusion in the 2017 budget.

Formation Group report was not presented.

A Ministry Group report was not presented by Nicky Hitching. Margaret Craddock is working closely with the Waffle Shop team to get a better understanding of the roles within Waffle Shop.

### **Warden Reports**

Terre Sullivant, Fred Piper and Julie Bethel had no updates.

### **Associate Rectors' Reports**

Paul McLain reported that the Blessing of the Pets is this upcoming Saturday September 24th in Court Square in order to engage more downtown Memphians. Rocky the Redbird, horse drawn carriages, fire house Dalmatians will all be present.

Mitzi Minor kicked off Fall Enrichment and has her final Sunday this upcoming week. Mimsy and Paul leading Philippians. Eric Ball and Tim Hubner leading church history class. On Wednesday nights, Jim Bailey and Paul McLain are leading a seminar on Healing. Matt Seltzer leading Faith in Current Events class.

Neil Raman, fresh from ordination, reported that there was good turnout for the young adult's brunch. Two more events are on the calendar for the young adult crowd, Buddy and Molitor are hosting a social and stewardship gathering and another brunch at the Brass Door. Newly formed 30s & 40s group has an extensive list of things they would like to starting with 10/1/ picnic at St Columba. Parables Bible study in the fall.

### **Priest-In-Charge Report**

Buddy Stallings says that a strong Annual Giving Campaign signals confidence and stability within the Parish, so a great Stewardship campaign is essential to the stability of the church. Buddy encourages everyone to seriously consider your gift and increase it in any way possible as an outward and visible sign of their confidence in the future of Calvary.

In addition, Buddy suggests that the Vestry use his time at Calvary as an opportunity to discuss or resolve any imperfect situations that you might have identified within the Church.

Work Local, the brainchild of Christine Todd, is off to a great start. Work Local will put homeless people to work cleaning up blight in return for a day's wage and meal. A \$5000 match donation has been made for parishioners to match during the Lobsterpalooza event as a fund raiser for Work Local.

## **New Business**

Blight Group walking tour in the afternoon on October 23.

The Vestry Nomination committee has proposed the following slate for the 2017 Vestry class:

1. Hank Word
2. Drew Smith
3. Les Smith
4. Sarah Ball
5. Gail Harrell

Margaret Craddock has been selected as Junior Warden and Tony Graves has been selected as Warden-At-Large. The 2017 slate will be published in the near future to the Parish. Additional nominations will still be accepted from the floor on election day.

## **Motions**

A motion to approve the creation of discretionary account at First Tennessee for Neil Raman's Discretionary Account was made by Claudia Haltom and seconded by Nicky Hitching. The motion carried unanimously.

A motion to pay the calculated, annual assessment from the Diocese of West Tennessee was made by Claudia Haltom and seconded by Terre Sullivant. The motion passed unanimously.

## **Adjournment**

With no further business, a motion to adjourn the meeting was made by Claudia Haltom and seconded by Julie Bethel. The motion carried unanimously.

Sincerely,  
Hank Word