

Vestry Meeting Minutes  
February 24, 2015  
Calvary Episcopal Church – Crook Auditorium

**Vestry Present:** Julie Bethell, Alison Boeving, Chad Cunningham, Jan Gwin, Claudia Haltom, Celeste Herburger, Nicky Hitching, David Leigh, Mike Nelson, Fred Piper, Leslie Atwood Smith, Raymond Spence, Terre Sullivant

**Others Present:** Rev. Chris Girata, Katie Owen, Hal Gardner

**Call to Order:** Rev. Chris Girata called the meeting to order at 6:00 p.m. and opened with a prayer.

**Approval of Minutes:** The minutes of the January meeting were approved.

**Treasurer's Report:** Katie Owen presented the income statement. It is too early to see any trends, but all is well so far. We repaid \$150,000 of Promissory Note I to the endowment in January, leaving a \$250,000 balance. The outstanding balance on the bell tower loan is \$57,105. Outstanding pledges total \$40,000, leaving \$17,000 the church must cover. The treasurer's report was approved.

**Working Group Reports:**

**Administration,** Jan Gwin: Jan reported that his group had met to discuss their three goals. He stated that research is needed to accomplish their goals concerning planned giving and a capital campaign.

**Formation,** Julie Bethell: Julie reported that her group has met to discuss their goals. They are discussing the pros and cons of changes in the Sunday morning schedule but have no recommendation at present. Chris suggested that they talk to various groups that are most invested in the schedule to get their opinions. The working group is also discussing the idea of a youth pilgrimage, as well as the formation of smaller, more permanent groups for Sunday School in order to develop holy friendships. They plan to make a recommendation on all these topics in the near future.

**Ministry,** Claudia Haltom: Claudia reported on the successful meetings of all the ministries, committees and guilds. All were encouraged to develop a succession plan to ensure the stability of their groups.

Chris thanked all the working groups for meeting and working in such a timely fashion on their stated goals.

**Warden Reports:**

**Celeste Herburger,** Warden at Large: Celeste discussed the possibility of our parish partnering more closely with Grizzly Academy and suggested the vestry invite the academy's development coordinator, Ashely Edge, to speak to the vestry about becoming more involved.

**Clergy Reports:**

**Chris Girata:** Chris reported on the following:

- 1) Leslie Smith, Lee Duncan and Chris will attend the conference of the Consortium of Endowed Episcopal Parishes (CEEP) at Amelia Island. This is the first year that lay leadership from Calvary will be attending.
- 2) Chris expressed his pleasure with the meeting of the committees and guilds last Sunday and looks forward to the one this Sunday.
- 3) Frank and Mimsy Jones have created a fund in memory of Marcus Borg to raise \$100,000, which will be matched by a group of Calvary parishioners, to help underwrite Calvary's Lenten Preaching Series. Gifts will be accepted through 2015.
- 4) Chris is narrowing his search for an associate rector and would like a group of vestry and non-vestry parishioners to meet with the final candidates.
- 5) Chris has approached Christine Todd about the position of outreach ministry coordinator, and she is interested. Her duties would be to maintain an accurate list of ministry opportunities at Calvary and to recruit people to do the ministry. The annual budget would have to be adjusted to increase personnel expense by approximately \$12,000.

Jan Gwin made a motion to adjust the budget by taking \$12,000 from the endowment payback and moving it to personnel to fund the ministry coordinator position. The motion was approved.

**Adjournment:** Rev. Chris Girata adjourned the meeting at 7:05 p.m.

Respectfully submitted,  
Terre Sullivant (for Catherine Thacker)