



Shelby Farms Park and Greenline are managed and operated by the 501(c)3 nonprofit organization Shelby Farms Park Conservancy. Our vision is to give rise to a celebrated 21st century park that defines and shapes a great city.

Title: Recreation Program Intern

Supervisor: Monique Stitts, Events + Programs Coordinator

Purpose: To assist the Events + Programs Assistant in developing and implementing a diversity of programs for underserved communities and new target audiences in the surrounding Memphis area for the purpose of recruitment and retention of children, families and adult audiences.

Requirements and Qualifications:

- Experience with Microsoft office (excel, word, etc.) + Google Docs
- Driver's license + personal vehicle
- Event + programs experience
- People/conversational skills and strong verbal communication
- Ability to recruit and engage partners for youth and adult programs

Hours and duration of internship: As assigned by University requirements; minimum of 15 hours per week

Brief position summary: The Recreation Programming Intern will assist in implementing existing and creating new programs for children and families, such as Greenline Gardens Workshops, Wise Trek Programs, Field Trips and Woodland Discovery Camps.

Responsibilities:

- Assist in creating and retaining relationships with Memphis organizations, businesses, community centers, churches and other pertinent partnering agencies that can aid in enhancing SFPC programs
- Participate in recruitment and tabling events in the Memphis community
- Intern will have an opportunity to gain experience in planning, organizing, leading and evaluating various recreational programs

To apply, students should fill out the online form found at this site:
www.shelbyfarmspark.org/internship-opportunities.