

BATON ROUGE LUTHERAN SCHOOL

10925 Florida Blvd., Baton Rouge, LA 70815-2009
Phone: (225) 272-1288 Fax: (225) 272-8504
E-mail: admissions@brlutheranschool.org
Websites: www.brlutheranschool.org

2018-2019 Enrollment Application Form

Office Use Only	
Date/Time Received:	_____
Application Fee Paid:	\$ _____
Registration Deposit Paid:	\$ _____
Registration Fee Payment:	\$ _____
Registration Fee Payment:	\$ _____
Tuition Plan Selected:	_____

I would like my child's name to be included on a classroom waiting list if there are no openings at present.

YES or NO

Check the appropriate 2018-2019 grade level for this student:

- | | | | |
|--|---------------------------------------|----------------------------------|----------------------------------|
| <input type="checkbox"/> 3-Year-Old (5 days) | <input type="checkbox"/> Kindergarten | <input type="checkbox"/> Grade 3 | <input type="checkbox"/> Grade 6 |
| <input type="checkbox"/> 4-Year-Old (5 days) | <input type="checkbox"/> Grade 1 | <input type="checkbox"/> Grade 4 | <input type="checkbox"/> Grade 7 |
| | <input type="checkbox"/> Grade 2 | <input type="checkbox"/> Grade 5 | <input type="checkbox"/> Grade 8 |

Student's Full Name _____
Last First Middle Preferred Name

Gender (State Required Information): Male or Female

Race (State Required Information): Hispanic/Latino of any race American Indian or Alaskan Native Asian
 Black or African American Native Hawaiian or other Pacific Islander White Two or more races

Date of Birth: _____ City/State or City/Country of Birth: _____

Date of Baptism (if applicable): _____ Church of Baptism: _____

Student's Present Church (if applicable): _____

STUDENT RESIDES WITH:

- Both parents at 1 residence (Primary Residence) Both parents at 2 residences (Primary & Secondary Residence) Mother only Father only Other

Explain "Other" arrangement of guardianship or residence: _____

Student's Primary Residence _____
Street Address City State Zip Code

Primary Residence Telephone (_____) _____

Student's Secondary Residence _____
Street Address City State Zip Code

Secondary Residence Telephone (_____) _____

1. FATHER/MALE LEGAL GUARDIAN

Name _____

E-mail Address _____

Place of Employment _____

Occupation _____

Work Telephone _____ Cell _____

Religious Affiliation _____

Present Church _____

Relationship to student: Father Mother Stepparent

Other _____

Relationship to other parent/guardian:

Married Divorced Separated Unmarried

Other _____

2. MOTHER/FEMALE LEGAL GUARDIAN

Name _____

E-mail Address _____

Place of Employment _____

Occupation _____

Work Telephone _____ Cell _____

Religious Affiliation _____

Present Church _____

Relationship to student: Father Mother Stepparent

Other _____

Relationship to other parent/guardian:

Married Divorced Separated Unmarried

Other _____

If separated or divorced, please complete the attached "Multiple Household Form" to provide the same parent/guardian information for other adults who have shared custody and/or a legal right to the student's information.

If divorced, parent with **primary LEGAL custody** _____

To whom and to what address should bills be sent? Name person(s) responsible for tuition, fees, childcare, hot lunch, etc.
*Identify and explain if more than one person will be making payments so bills may be directed to the appropriate person(s).

Name of school your child is currently attending: _____

Did your child's previous school refuse to readmit your child? **YES** or **NO** If YES, please explain.

Has your child ever been suspended or expelled from school? **YES** or **NO** If YES, please explain.

Please list any physical, emotional, or behavioral difficulties of your child. _____

Is your child currently taking prescription or other medication on a regular basis? **YES** or **NO** If YES, state type & purpose.

Has your child ever had an educational, psychological, or neurological evaluation? **YES** or **NO**

If YES, when and by whom? (Please provide a copy of the report.) _____

Is your child currently in speech or physical or occupational therapy? **YES** or **NO**

If YES, what kind? _____

STUDENT'S BROTHERS AND SISTERS: Names and Dates of Birth (Month/Day/Year)

_____ / ____ / _____ _____ / ____ / _____

_____ / ____ / _____ _____ / ____ / _____

Please state why you desire to enroll your child in our program. (ALL families MUST complete this section. Attach page if needed.)

Referred to Baton Rouge Lutheran School by: _____
Name of Individual who played a role in your decision to enroll your child, if applicable

ACCURACY AGREEMENT

I promise that all information provided to Baton Rouge Lutheran School is accurate and complete. (Any omissions or inaccuracies may result in removal of a student from BRLS.) I show my agreement that I have provided accurate information by signing my name in the space below.

Parent/Guardian's Signature _____ Date _____

Name of person completing this application form _____ Relationship to Student _____

Policy of Nondiscrimination: Baton Rouge Lutheran School admits students of any race, color, national and ethnic origin to all rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of its educational policies, admissions policies, athletic and other school administered programs.

STEPS TO ENROLL A NEW STUDENT USING A PRINTED APPLICATION FOR ENROLLMENT

1. Complete a separate enrollment form for each child.
2. If separated or divorced, complete a "Multiple Household Form" to provide the same parent/guardian information for other adults who have shared custody and/or a legal right to the student's information.
3. For all students, include a copy of their birth certificate with the enrollment form.
4. If turning in the application between November 29th and December 31st attach a \$50.00 non-refundable registration deposit. (\$30.00 will be applied to the full Registration Fee due for the 2018-2019 school year.)
5. On or after January 1st at least one-half of the non-refundable Registration Fee is due when applying, instead of the \$50.00 deposit. On or after January 1st a \$20.00 processing fee must be paid in addition to the Registration Fee.
6. For all families (pending or accepted) at least one-half of the Registration Fee is due on February 1st.
7. The balance of the Registration Fee is due by June 1st.
8. Registration Fee payments may be made with cash, check, or money order when applying using a printed Application for Enrollment. Credit card payment arrangements may be made through the business office. The Registration Fee is valid only for the school year for which this application is being made.
9. Return enrollment application form, birth certificate and correct fee to Baton Rouge Lutheran School.
10. Each family will be scheduled for a family interview with the school principal to complete the application process. Prior to this appointment, additional forms and documentation are due:
 - Preschool-Prekindergarten** – Birth Certificate; Up-to-date universal immunization record (with expiration date)
 - Kindergarten** – Birth Certificate; Completed Referral Form from current school or childcare facility; up-to-date universal immunization record (with expiration date)
 - Grades 1-2** – Birth Certificate; Copy of most recent Report Card and previous year's final Report Card; completed Referral Form from current school; up-to-date universal immunization record (with expiration date); letters of recommendation (optional); any other important information about your child
 - Grades 3-8** – Birth Certificate; Copy of most recent Report Card and previous year's final Report Card; copy of most recent Achievement Test scores; completed Referral Form from current school; up-to-date universal immunization record (with expiration date); letters of recommendation (optional); any other important information about your child
11. After a child is accepted for enrollment and if requested by a parent/guardian, the school principal will provide necessary forms to apply for need-based tuition assistance.

ONLINE APPLICATION FOR ENROLLMENT

Visit www.brlutheranschool.org and follow the instructions to complete an application online.