

**CAPSTONE EDUCATION GROUP**  
**Minutes of Meeting February 7, 2017**

A meeting of the Board was held on Tuesday, February 07, 2017, and was called to order at 12:10 P.M. by Jay Harvill.

**Roll Call:**

Present: Drew Sippel, Tom Marino, Elliot Perry, Jay Harvill, Cam Echols, Jason Cook, Scott Walker

Absent: Monika Johnson, Paul Edwards, Octavius Nickson

**Pledge of Allegiance and Moment of Silence.** Observed.

**Approval of Agenda:** Tom Marino moved for approval of the agenda, which was seconded by Elliot Perry. The motion carried without objection.

**Approval of Minutes:** Tom Marino moved for approval and acceptance of the Minutes from the December 21, 2016 meeting. The motion was seconded by Elliot Perry. The motion carried without objection.

**Special Recognition/Presentations:** Teachers and students as noted in the written report. New board members Cook, Walker, and Nickson.

**Executive Director Report:** Staff/principal meetings are taking place with offer letters to follow. Expecting to need to hire 10-12% new staff for the coming year. Leader support on all three campuses taking place. Academically, schools are on track and making appropriate adjustments after first semester. The staff is discussing possible strategies to implement in order to accelerate gains with students at all levels, from students who are multiple grade levels behind to students at grade level. The ED is investigating the possibility of providing classes for special needs students in pre-K instead of outsourcing. A letter of intent was filed with the State regarding a charter application. We received a clean audit of our financial statements. The many pension requirements and adjusting entries were highlighted in discussion. Tom Marino moved to approve the current financial statements as presented. The motion was seconded by Elliot Perry and carried without objection.

Meeting was adjourned 1:15 P.M.

Submitted by Tom Marino