

**CAPSTONE EDUCATION GROUP**  
**Minutes of Meeting June 23, 2014**

A meeting of the Board was held on Monday June 23, 2014.

**Roll Call:**

Present: Jay Harvill, Drew Sippel, Cam Echols, Elliot Perry, Tom Marino, Donya Moore.,

Absent: Monika Johnson and Paul Edwards

**Pledge of Allegiance and Moment of Silence.**

**Approval of Agenda:** The Board approved the Agenda for the meeting.

**Approval of Minutes:** The Board approved the Minutes from the April 1, 2014 meeting.

**Special Recognition/Presentations:** Elliot Perry: Top 4 player in MSU Basketball history.

**Reports:** MAP scores very good. Terrific improvement.

- Parent survey presented – satisfaction rates are very high
- TCAP scores discussed but not official yet; Jay asked Drew and Brian to craft a press release for TCAP scores so we are ready when they are released
- Funds have now been secured for pre-k; still waiting to hear from Porter-Leath about their involvement/funding
- Preparing for start of 6<sup>th</sup> grade; enrollment goal is 100; huge recruiting push with billboards, flyers delivered to houses; Cam meeting with each refugee family
- Executive Director: Attached report was approved.
- Financial Director: Attached report was approved.

**Unfinished Board Business:** Board went into Executive Session, and the chair made the following recommendation:

1. Retroactive bonus for the ED for the 13-14 school year. Motion Cam, 2<sup>nd</sup> Donya. All in favor.
2. New contract for ED for 14-15 and 15-16 (2 years) that increases salary annually and has a bonus possibility based on 5 target areas. Motion Elliot, 2<sup>nd</sup> Cam, all in favor.

ED was informed of board action, commended for his past performance, and offered the new contract.

**New Board Business:**

- Thank you notes will be written by board members to donors of the school from the previous year.
- Upcoming Board meeting dates: 9/2/14 at 5:30; 12/2/14 at noon; 2/3/15 at 5:30; 4/7/14 at noon; 6/2/14 at 5:30. All meetings at the school.
- Conflict of Policy presented and signed by all present.
- Employee Handbook reviewed and approved.
- Adding One Board Member - The Board will begin to consider names of a parent of either the Elementary or Middle School for possible board membership. The Board will look to staff for recommendations.

**Adjournment.**

Respectfully submitted,

Tom Marino, acting in place of Paul Edwards, Recording Secretary