

CAPSTONE EDUCATION GROUP
Minutes of Meeting December 5, 2017

A meeting of the Board was held on Tuesday, December 5th, 2017 and was called to order at 5:35 P.M. by Tom Marino.

Roll Call:

Present: Drew Sippel, Tom Marino, Cam Echols, Jason Cook, Octavious Nickson, and Scott Walker

Absent: Monika Johnson, Paul Edwards, Jay Harvill, Elliot Perry

Pledge of Allegiance and Moment of Silence. Observed.

Approval of Agenda: Tom Marino moved for approval of the agenda, which was seconded by Cam Echols. The motion carried without objection.

Approval of Minutes: Cam Echols moved for approval and acceptance of the Minutes from the June 12, 2017 meeting. The motion was seconded by Octavious Nickson. The motion carried without objection.

Special Recognition/Presentations: none

Executive Director Reports:

The Executive Director report was presented.

1. Parent and staff surveys are coming in and results will be available soon.
2. MAP testing will take place this week.
3. Financial Audit is underway and there has been a delay in its completion but we have been assured it will be ready before the December 31st deadline.
4. The frivolous lawsuit discussed at our last board meeting has been dropped.
5. Board discussed TN Ready data. Discussion centered around the room for improvement with ELA at Cornerstone Prep, Lester Prep, as well as all areas at Denver. Special mention of Lester Prep being one of only 5 schools in the ASD to receive an overall composite of 5 and the only school in the ASD to receive a 5 in every subject.
6. Board discussed TN Ready proficiency by tenure.
7. Enrollment numbers discussed. Enrollment numbers improved to a significant net gain at Denver. CPL and LP have remained flat.
8. Drew led a discussion around the 2016-2017 MAP Assessment.
9. Drew reported on student and staff attendance and the creative ideas that have been put in place to help improve attendance in both areas.
10. \$125K facilities grant has been received for LP. Drew asked the board to consider adding additional funds estimated to be \$425k to the grant funds. The money would be used to improve the aesthetics of LP interior. The next step will be for contractors to come in and make bids on projects. Octavious has agreed to be present at the meeting with the contractors and report back to the board his recommendations. The board will evaluate the costs and recommendations from Octavious and make a decision on the additional funds. SCS will still need to approve work being done on the facility.

11. Drew reported that a letter of intent will need to be submitted to the state if we planned on making application for a fourth school. After a discussion, the board agreed that Drew should submit the letter of intent. The board would have time to further discuss the expansion before the application was due in April of 2018.
12. Drew reported that the impact from lower than expected enrollment had little to no effect on staff. By moving staff to open positions they were able to limit layoffs to one position.

Adjournment. The meeting adjourned at 7:00 P.M.

Respectfully submitted,

Scott Walker
Substitute Recording Secretary