

**CAPSTONE EDUCATION GROUP**  
**Minutes of Meeting – February 6, 2018**

A meeting of the Board was held on Tuesday, February 6, 2018 and was called to order at 12:10 P.M. by Jay Harvill.

**Roll Call:**

Present: Drew Sippel, Tom Marino, Cam Echols, Jason Cook Paul Edwards Jay Harvill and Elliot Perry.

Absent: Octavious Nickson, Scott Walker and Monika Johnson.

**Pledge of Allegiance and Moment of Silence.** Observed.

**Approval of Agenda:** Paul Edwards moved for approval of the agenda, which was seconded by Tom Marino. The motion carried without objection.

**Approval of Minutes:** Tom Marino moved for approval and acceptance of the Minutes from the December 5, 2017 meeting. The motion was seconded by Jay Harvill. The motion carried without objection.

**Special Recognition/Presentations:** Lester Prep girls and boys ended very successful basketball seasons, advancing to the state sectional.

**Executive Director Reports:**

1. Administrators, students and parents have all had the opportunity to visit the East STEM high school located in Binghampton. Many of the current Lester Prep students and their parents have applied for the 2018-2019 school year.
2. Octavious Nickson met with Montgomery Martin to review improvements to Lester Prep campus using the state facilities grant. They are trying to improve and make the schools feel and look better.
3. CPD won a state grant that will provide funds to execute an exciting summer school program in June.

**Approvals:**

The board approved the 2016-2017 audit as well as the December financial statements.

**New Business:**

1. Voted to obtain quotes for renovations of Lester Prep with no sheet rock.
2. Working on budget for next year.
3. Voted to complete an application for a fourth school—a middle school traditional charter school in the SCS system.
4. Two new committees were formed. The audit and finance committee will be led by Scott Walker and include Jason Cook and Monika Johnson. The personnel committee will be led by Eliot Perry and include Paul Edwards and Cam Echols.

**Adjournment.** The meeting adjourned at 2:00 P.M.

Respectfully submitted,

Paul Edwards, Recording Secretary