



MEMPHIS SYMPHONY ORCHESTRA

ROBERT MOODY, PRINCIPAL CONDUCTOR

Digital & Social Media Intern (INTERNSHIP)

Job Title: Digital & Social Media Intern

Reports To: Public Relations Manager

Job Summary: The Digital & Social Media Intern works closely with the Public Relations Manager and the production team to assist in the online and public presence of the Memphis Symphony Orchestra. The ideal candidate will be a University of Memphis student, highly adept in audio-visual media, positive, independent, communicative and focused.

Job Duties and Responsibilities:

Assist in the set-up and capture of photos and video footage of the Memphis Symphony Orchestra at concert halls and various other venues as directed.

Assist in the set-up and staffing of the marketing table at subscription series events, and ancillary events around the city.

Work with the venue management teams to create pathways for photo/video capture during productions, taking into consideration the best possible lighting and sound design and locations.

Follow up on all requests in a timely manner; help promote positive relations between the organization and community partners.

Must have access to a 4-door vehicle.

Must be able to lift up to 50-pounds.

Other duties as assigned.

Qualifications:

Pursuing a bachelor's or master's degree in the fine or performing arts, communications, business or liberal arts from the University of Memphis. Priority will be given to those with experience in audio-visual media, photography and videography. Excellent communication and interpersonal skills, as well as problem solving and agility are required. Ability to work under pressure, be reached at all times, work nights and weekends, prioritize projects and meet deadlines in a timely fashion.

For more information on the program, other positions, and deadlines: <http://MemphisSymphony.org/intern>

Send Resume with Cover Letter to Spencer Blank: spencer.blank@memphissymphony.org