



Habitat
for Humanity®
of Greater Memphis



We build **strength, stability and self-reliance** through shelter.

AmeriCorps VISTA - ReStore Development

ReStore Development

As a ReStore Development VISTA, you will further develop, implement and document the following: (1) a volunteer recruitment, training and retention program for the ReStore, which will enhance our engagement with the community and its investment in the mission of our affiliate and (2) sustainable marketing and outreach strategies that ultimately contribute towards an increase in unrestricted revenue from increased numbers of store purchases and donations. You will also further research and implement best practices for standard ReStore operating policies and procedures.

Required Qualifications:

- 18 years of age or older
- U.S. citizen, national, or lawful permanent resident
- High school diploma or GED equivalent (or agree to work towards one while serving)
- Microsoft Office Suite (especially Word/Excel)

Helpful Qualifications:

- Associate Degree or higher
- Retail experience
- Project management experience
- Marketing experience
- Driver's license
- Personal vehicle

Benefits of Service:

- **For more information about these benefits (excluding MAP), please visit the [VISTA Campus](#).**
- AmeriCorps VISTA living allowance of \$12,311 (paid over one year of full-time service) – determined by geographic area
- Segal Education Award of \$5,920 (**lifetime maximum of two**) OR end-of-service cash stipend of \$1,800 – both are dependent on successful completion of service
- Healthcare Allowance – a reimbursement program that covers some out-of-pocket, non-premium costs, up to \$7,150, associated with healthcare. Please note: this is not a healthcare insurance plan; if you do not have healthcare coverage, you have 60 days from your service start date to sign-up for healthcare coverage through the [Marketplace](#).
- Child Care Benefits (if eligible)
- Relocation Travel Allowance up to \$1,000 & Settling In Allowance of \$550 (if eligible)
- Student Loan Forbearance (if eligible)
- 10 personal and 10 sick leave days
- Approx. 10 holidays (dependent on service location)
- Non-Competitive Eligibility (NCE) Status – upon successfully completing service, you will receive one year of NCE for employment in the federal government. Please note: this does not guarantee you a federal job.
- Member Assistance Program (MAP) – offers free services, such as counseling and financial planning resources

What's in it for you?

At the end of the service year, you will have created and/or enhanced various systems/processes/tools, which will result in increased capacity at our affiliate, and therefore, the ability to serve more families in our community.

What's needed to apply?

- Resume (tell us about your experience)
- Motivation Statement (express why you want to serve) – **input in "Cover Letter" section**
- Email your cover letter and resume to habitathr@memphishabitat.com

Habitat for Humanity of Greater Memphis

Serve, learn and lead in Memphis – the birthplace of rock 'n' roll and home to the best barbecue around! Habitat for Humanity of Greater Memphis partners with people in our community to help them build or improve places they can call home through new home construction, rehabilitation projects and Aging in Place (AIP) accessibility and mobility modifications for seniors. Since 1983, Memphis Habitat has helped more than 480 first-time homebuyers secure affordable mortgages and completed rehabilitation and home modification projects in partnership with more than 330 local homeowners, helping them achieve the independence they need to build a better life for themselves and their families.

During a year of service with Memphis Habitat, AmeriCorps members will gain insight into the inner workings of an innovative nonprofit; be a part of our 35th year of service to the community; help us improve and increase our impact; and gain hands-on experience in volunteer management, program development, events, communications and more. In your off hours, you can enjoy all the Bluff City has to offer – food, fun and some of the friendliest people you'll ever find! (Did we mention the barbecue?) Join our Habitat family and form lasting relationships, while helping local Memphis-area families build strength and stability.

Administrative Office | 7136 Winchester Road, Memphis, TN 38125 tel (901) 761-4771 fax (901) 761-4704 info@memphishabitat.com memphishabitat.com

ReStore | 7130 Winchester Road, Memphis, TN 38125 tel 901-RE STORE (737-8673) fax (901) 322-3548 memphisrestore.com



We are pledged to the letter and spirit of the U.S. policy for the achievement of equal housing opportunity throughout the nation. We encourage and support an affirmative advertising and marketing program in which there are no barriers to obtaining housing because of race, color, religion, sex, handicap, familial status or national origin. Habitat for Humanity is an equal opportunity employer.