



Habitat for Humanity of Greater Memphis

Position: ReStore Driver
Full Time, Memphis, TN

Starting Hourly Wage: \$13.25 per hour

Summary/Objective

The Restore Driver is responsible for driving Habitat vehicles to pick up, load and unload donated goods from donors. Each donation is required to be picked up safely, loaded with care, and brought back to the ReStore and unloaded in our processing area.

Primary Duties

- Drive and/or ride in truck to pick up donated goods, and operate vehicles within local, state, and federal guidelines
- Complete pick-up routes in efficient manor, communicating ETA with donor
- Safely and carefully load and unload all donated materials to allow max capacity of pick-ups and minimize damage to merchandise
- Complete paperwork, receipts and online confirmation of all pick-ups
- Clean and secure vehicle and other equipment
- Conduct daily inspections of vehicle conditions, report any needed truck maintenance or incidents to Lead Driver or ReStore Director immediately
- Unload donations at ReStore after pick-up and bring to floor department
- Price merchandise

Other Duties as Needed

- Accepting donations that are dropped off
- Supervising volunteers
- Operating cash register
- Merchandising ReStore floor
- Answering phones and providing ReStore information
- Cleaning and straightening ReStore floor, offices, Donation Center and lots
- Other Duties as assigned

Position Type and Expected Hours of Work

This is a full-time position. Days and hours of work are Monday through Saturday based on the needs of the business. Evening and weekend work may be required as job duties demand.

Qualifications/Work Experience

- High School Diploma or equivalent
- Previous retail or customer service experience
- Valid State Driver's License

How to Apply

Applicants should send a resume and cover letter outlining how they meet the specific requirements of the position to habitathr@memphishabitat.com. Make sure to include the position title in the subject line of the email. No Phone calls *please*.

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted. Please note the selected candidate will be required to meet employment verification requirements, pass pre-employment screenings, background checks, and sex offender registry checks.

About Habitat for Humanity of Greater Memphis

Habitat for Humanity's vision is a world where everyone has a decent place to live, and since 1983, Habitat for Humanity of Greater Memphis has been working to realize that vision in Shelby County. Memphis Habitat partners with people in our community to help them build or improve places they can call home through new home construction, rehabilitation work and Aging in Place home modifications for seniors. Our employees enjoy a relaxed work environment and a real opportunity to make a difference in our community.



Habitat for Humanity is pledged to the letter and spirit of the U.S. policy for the achievement of equal housing opportunity throughout the nation. We encourage and support an affirmative advertising and marketing program in which there are no barriers to obtaining housing because of race, color, religion, sex, handicap, familial status, or national origin. Habitat for Humanity is an equal opportunity employer.