



BAYTOWN CHRISTIAN ACADEMY

COLLEGE DAY REQUEST FORM

Student: _____ Date of Request: _____

College or University: _____

Trip Dates: _____

Parent Signature: _____

Students are strongly encouraged to visit a variety of colleges and universities with their parents. Four excused college visitation days are given to students.

Absence Guidelines for College Days

- College Days are for juniors and seniors only.
- Juniors and seniors are allowed four college days per year.
- The College Day form must be properly completed and returned to the academic dean at least one week prior to the student's day of absence.
- A parent or another pre-approved adult must accompany the student on the college visit.
- Students must provide written verification from the college or university on the first day of return to school after the visit for the day to be marked excused.
- Students are responsible for having all missed assignments completed on the day of return to class after a College Day, including being responsible for any assessments being administered on the day he returns to class.
- If all guidelines are successfully met, College Days will be coded CD and will not count in the total absences allowed for exam exemptions and course credit.

_____ will be accompanied by _____
(student) (adult)

BCA Approval

Date received _____

Approved By _____

College /University Verification

Date of visit _____

Verified by _____

Title _____ Phone # _____